

## Prepare for Advisement

November, 2011

1. Please contact your advisor to make an appointment for advisement.

Advisement days are Wednesday, November 9 and Tuesday, November

15. Registration for Spring semester starts on Thursday, November 10,

so Seniors and Juniors (with earned credit hours of 59 or more) should

meet with their advisor on November 9 as your registration time may be

before the second advisement date. You may see your registration date

and time by logging into your Knightline account, Student Services,

Registration Status, Spring 2012 (*this may not be active until the week of*

*October 31*). You may also see your registration date and time (based on

earned credits) at the following link:

[http://www.snc.edu/registrar/forms/Time\\_Ticket\\_Schedule.pdf](http://www.snc.edu/registrar/forms/Time_Ticket_Schedule.pdf)

In Knightline, you will also be able to see if you have any holds, the

name of your primary advisor, earned credits, and curriculum

information. Please clear any holds that affect your ability to register.

2. Please come to your advisement appointment prepared – print a web

registration worksheet at the following link:

[http://www.snc.edu/registrar/forms/Web\\_Registration\\_Worksheet.pdf](http://www.snc.edu/registrar/forms/Web_Registration_Worksheet.pdf)

Select courses (refer to the course timetable - #3 below) that you want to

take next semester. Be sure to select alternatives. Include CRNs, course

ID, day and time on the worksheet. Write down your priority date and

time, and your SNC ID#. Your academic advisor will provide you with

your Registration PIN. See two examples of the web registration

worksheet at the following link:

[http://www.snc.edu/advisement/docs/2010-12/web\\_reg\\_wksht\\_ex1-2.pdf](http://www.snc.edu/advisement/docs/2010-12/web_reg_wksht_ex1-2.pdf)

3. The course timetable is at the following links:

I recommend using the printable (pdf) timetable, even if you do not plan on printing it.

[http://www.snc.edu/registrar/Spring2012\\_Timetable.pdf](http://www.snc.edu/registrar/Spring2012_Timetable.pdf)

[https://cwissbpc.snc.edu:9020/CWIS8P/bwckschd.p\\_disp\\_dyn\\_sched](https://cwissbpc.snc.edu:9020/CWIS8P/bwckschd.p_disp_dyn_sched)

4. In Knightline, you can see your academic history via an advising transcript (Login to Knightline, Student Services, Student Records, Academic Transcript, Change All Levels to Undergraduate, Submit).

This should help you see which General Studies requirements have been met and which ones remain. You may also complete the following:

Earned hours	
Current semester hours	
Subtotal	
Credit hours remaining:	
Gen Ed	
Major	
Minor	
Electives	
Subtotal	
Total credits to graduate	128

5. Be sure to view your major paradigm (4-year planning guide) at the following link:

<http://www.snc.edu/advisement/students.html>

Seniors and Juniors will use the 2008-2010 planning Paradigms at the bottom of the page. Sophomores and First-Year students will use the 2010-2012 planning paradigms. Use your catalog as well to help determine your program/major requirements - go to the following link and select your catalog:

<http://www.snc.edu/catalog>

6. J-term Registration – students may register for J-term classes at the same time they register for Spring 2012 classes.

You will use the same PIN that you received for Spring registration.

See the timetable at the following link:

[http://www.snc.edu/registrar/Winter2012\\_Timetable.pdf](http://www.snc.edu/registrar/Winter2012_Timetable.pdf)

7. Registration this year will include a wait-list feature – please look for an email from the Registrar with a description.