

St. Norbert College Campus Emergency Notification System

How to register your phone numbers:

1. Go to Knightline at <http://www.snc.edu/knightline>

2. Click on **Enter Secure Area.**

2

Enter Secure Area

Prospective Students
Apply for Admission
Campus Directories
Course Timetables
Course Descriptions
Alumni and Friends

3. Enter your **SNC ID number** and your **Knightline password.**

3

SNC Id No.

Knightline Password

Login [Forgot Knightline Password?](#)

4. Click on **Personal Information.**

4

Student Services
Employee
Personal Information
Alumni and Friends

5. Click on **Campus Emergency Notification Numbers.**

5

Your Personal Information at SNC

Campus Emergency Notification Numbers

View and update SNC Campus Emergency Notification System phone numbers.

6. In the Land Line 2 box, you can enter an additional land line number. (Land Line 1 box will default to your SNC room number if you have one).

7. In the Cell Line 1 box, enter your cell phone number.

8. In the Text Line 1 box, enter your cell phone number to be sent emergency messages via text.

9. When finished, click the **Submit** button.

10. Log out of Knightline using the **EXIT** link in the upper right.

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Phone Type	Area Code	Phone Number	Last Activity Date
Land Line 1:	920	555-1234	06/21/2011
Land Line 2:			
Cell Line 1:			
Text Line 1:			

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