

# Tonya Landon

1142 Abraham Rd, Chicago, IL, 60668 · 849-828-9012 · [tonya.landon@snc.edu](mailto:tonya.landon@snc.edu)

---

## OBJECTIVE

To obtain a teaching position in grades Pre-K through 5<sup>th</sup> grade

## EDUCATION

St. Norbert College, De Pere, WI

**Bachelor of Arts Degree**, May 2008

Major: Elementary Education

Minor: Early Childhood Specialization

Cumulative Grade Point Average: 3.67/4.0

Education Major Grade Point Average: 3.96/4.0

*Certification*: Early Childhood-Middle Childhood

## INTERNATIONAL EXPERIENCE

Studied Abroad in Florence, Italy, Florence University of the Arts (Spring 2008)

- Developed an appreciation for diversity and cultural differences
- Learned to handle stress in difficult situations and adapt quickly to change

## AWARDS AND HONORS

- Deans List (2005-2008)
- St. Norbert College Presidential Scholarship Award
- St. Norbert College Van Dyke Award for academic preparation, participation in activities, community service and leadership roles in high school.
- Greek Honor Society

## STUDENT TEACHING EXPERIENCE

**3<sup>rd</sup> Grade, Webster Elementary School**, Green Bay, WI, November 2007-January 2008

- Instructed 20 third grade students in all academic areas
- Created and implemented literature units on *The Magic Finger*, *Chocolate Fever* and *Chocolate Touch*.
- Teacher manuals were followed for Everyday Math, science, social studies, spelling and reading, however, other activities were created to make the materials more hands-on and meaningful.
- Developed materials to meet every child's individual needs
- Actively participated in parent-teacher conferences.
- Facilitated various TRIBES activities to enhance the sense of community in the classroom
- Participated in T.A.T (Teacher Assistance Team) meetings to address the needs of students who struggle with certain academic areas.

**Kindergarten, Sunnyside Elementary School**, Sobieski, WI, August 2007-November 2007

- Instructed 21 kindergarten students in all academic areas
- Designed several across-the-curriculum units with an emphasis on hands-on instruction
- Used positive reinforcement and "white cards" as classroom management strategies
- Participated actively in parent-teacher conferences
- Helped set up the classroom in preparation for the school year and actively participated in transition-school days for the kindergartners
- Participated in kindergarten conference by Kim Adsit
- Participated in I.E.P meetings

## **ADDITIONAL TEACHING EXPERIENCE**

### **Teacher Assistant, Jefferson School, Niles, IL, June 2004-Present**

- Aided several teachers with special needs students, ages 3-8, in a summer school program
- Provided support for parents of special needs children
- Worked with small groups, assessing different learning styles and skills and responding accordingly
- Worked alongside a special education teacher, Speech Pathologist, Occupational Therapist and Physical Therapist

### **Pre-Professional Teacher, St. Norbert College Preschool, De Pere, WI, Fall 2006**

- Observed classroom activities
- Created and implemented lessons based on week's theme
- Observed one child and reported back to a parent in a one-on-one conference setting

### **Pre-Professional Teacher, Tank Elementary, Green Bay, WI, Fall 2006**

- Observed and assisted teaching diverse kindergarten students in an inner-city school

### **Pre-Professional Teacher, Westwood Elementary School, De Pere, WI, Fall 2005**

- Instructed 5th grade students using Everyday Mathematics, team-taught large and small group lessons and observed classroom activities

### **Sophomore Block Experience, Webster Elementary School, Green Bay, WI, Fall 2005**

- Observed and took part in teaching kindergarten students for six weeks, created lessons and taught in art, reading and writing, led students in the morning routine.

## **WORK RELATED EXPERIENCE**

### **Nanny, Private Family, Park Ridge, IL, Summer of 2007**

- Supervised two children, ages 8 and 12

### **Hostess, Zia's Trattoria, Chicago, IL, 2004-2006**

- Successfully juggled multiple demands, addressed customer concerns, managed time effectively

## **LEADERSHIP/CAMPUS INVOLVEMENT**

- Member of Kappa Beta Gamma National Sorority (Spring 2005-Present)
  - Secretary: responsible for taking attendance at meetings and sending out the minutes.
  - New Member Educator: educating new sisters on the history and fundamentals of the sorority
- Member of SWEA, Student Wisconsin Education Association (2005-Present)
- Big Brothers/Big Sisters of Northeastern Wisconsin (2004-2005)
- St. Norbert College Cheerleading Squad (2004-2006)

## **COMPUTER SKILLS**

- Familiar with MAC and PC and proficient with Microsoft Office, iMovie, iPhoto, Inspiration and web page design.

*Credential file and references available upon request.*