

Molly Minner

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OBJECTIVE

To obtain a position in the field of elementary or middle school education.

EDUCATION

St. Norbert College, De Pere, Wisconsin

Bachelor of Arts Degree, May 2010

Major: Elementary Education, Minor: Spanish

GPA: 3.62/4.00 Major GPA: 3.91/4.00

Teaching Certification: Middle Childhood and Early Adolescence

STUDY ABROAD

La Fundación de Ortega y Gasset, Toledo, Spain, Fall 2008

Improved reading, writing, listening and speaking fluency in Spanish

Gained cultural awareness and a global perspective

Lived with a host family and participated in a traditional Spanish lifestyle

TEACHING EXPERIENCE

Student Teacher

Hemlock Creek Elementary School, De Pere, Wisconsin

April 2010 – June 2010

Student Teacher

Edison Middle School, Green Bay, Wisconsin

January 2010 – April 2010

- Instruct beginning seventh and eighth grade Spanish students and also a seventh and eighth grade bilingual Spanish language arts class.
- Create lesson plans that introduce basic Spanish grammar.
- Incorporate cultural aspects (music, literature, art) of all Spanish-speaking countries.
- Coached a group of sixth through eighth grade students for their monthly competitions.
- Share my own experiences of Spain and traveling abroad, while emphasizing the importance of knowing another language.
- Assisted students individually with homework help during prep hours and after school.

English Tutor

Private Family, Toledo, Spain

October 2008 – December 2008

- Helped two Spanish adolescents improve their English by conversing with them in English.
- Discussed various aspects of American life and compared it to Spanish culture with the young women so that they could gain a better understanding of American culture and the English language.

Reading Clinic Tutor

St. Norbert College, De Pere, Wisconsin

September 2009 – December 2009

- Helped one second grade student improve his literacy skills.
- Tested the student using methods such as running records and informal reading inventories.

Pre-Service Teacher

Parkview Middle School, Ashwaubenon, Wisconsin

February 2009 – March 2009

- Prepared and led activities for a weekly, small group literature circle for eighth graders

Washington Middle School, Green Bay, Wisconsin

April 2009 – May 2009

- Prepared and taught daily activities for a sixth grade science unit about force, energy and motion

Wrightstown Elementary School

January 2008 – March 2008

- Team taught a group of seven students

- Incorporated technology to teach students about the year 1908
- Provided a unique opportunity for students through the use of electronic assessments

Annie Jackson Elementary School, Green Bay, Wisconsin

April 2008 – May 2008

- Observed and prepared lesson plans while spending five weeks in a fifth grade classroom

FIELD-RELATED EXPERIENCE

Resident Assistant

Department of Residential Education and Housing, St. Norbert College, De Pere, Wisconsin

August 2008 – Present

- Supervise a floor of 40 residents by enforcing college policies within the residence halls and helping to create a sense of community
- Plan and execute educational and social programs for residents
- Participate in weekly and monthly duty and inservices
- Attend leadership conferences with other campus leaders to improve involvement on campus

Phi Beta Delta Secretary/Treasurer

Department of International Education and Studies, St. Norbert College, De Pere, Wisconsin

October 2009 -- Present

- Organize and participate in campus wide international education activities
- Manage the Phi Beta Delta account and distribute funds when necessary

Lead Teacher

Combined Locks Recreation Department, Combined Locks, Wisconsin

Summers 2009 – Present

- Planned and organized daily activities for children ages 3 – 8
- Informed parents through weekly newsletters
- Led a team of assistants in order to implement daily activities and field trips

ADDITIONAL WORK EXPERIENCE

- **Server**, Fratellos Restaurant, Appleton, Wisconsin, May 2009 – Present
- **Concessions/Private Catering**, Fox Cities Stadium, Appleton, Wisconsin, Summers 2006 -- Present
- **Packing and shipping warehouse worker**, Jansport, Appleton, Wisconsin, Summers 2006 -- 2008

HONORS AND AWARDS

LEAD Award (Leader in Exceptional Attitudes and Dispositions) -- Teacher Education Department

Distinguished Trustees Scholarship -- Academics

Vivian Huth/Fox Valley Traffic Club Scholarship – Academics and Extra-curricular Involvement

Dean's List of Superior Academic Achievement

SKILLS

- Ability to successfully implement guided reading
- Fluency in Spanish
- Knowledge of Spanish grammar, literature and culture
- Proficiency with Microsoft Office and Internet applications
- Proficiency with MAC and Apple applications