

Lyssa A. Franks

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OBJECTIVE

Seeking a middle school math teaching position in the Milwaukee Public School District, Offering Spanish speaking skills, an appreciation of diversity and strong verbal communication skills.

EDUCATIONAL BACKGROUND

St. Norbert College, De Pere, WI

Bachelor of Arts Degree in Mathematics, May 2008

Minor: Spanish

Certification: Early Adolescence- Adolescence Education

GPA: 3.45/4.0

TEACHING EXPERIENCE

Therapy, Milwaukee, WI

Occupational Therapy, May 2000 – Present

- Instructed a child with Autism.
- Organized and assisted peer interactions.
- Learned an abundance of patience.

Pulaski Middle School, Pulaski, WI

Student Teacher, Grade 7, August- November 2007

- Successfully introduced a new curriculum into seventh grade
- Designed activities, including individual, small group, and whole class, in which students were presented with an idea or concept and asked to find the rules that applied
- Helped young students become accustomed to seeing math in their daily lives and realizing the excitement behind it
- Communicated effectively with parents, teachers and staff
- Assisted with Parent-Teacher Conferences

Green Bay East High School, Green Bay, WI

Student Teacher, Grades Nine- Twelve, November 2007- January 2008

- Taught Algebra, Integrated A and B, Introduction to Math in a classroom that included students of various learning abilities and diverse backgrounds including two ELL classes
- Designed lesson plans that fit each classroom of students and adapted to their needs and learning styles
- Created various classroom activities, ranging from daily warm-ups to board work or interactive reviews
- Collaborated with other math faculty in order to provide a smooth transition when changing classes and consistent feedback to the students

St. Norbert College Academic Services, De Pere, WI

Certified Math Tutor, September 2005 – May 2007

- Instructed a variety of different students at different learning levels
- Taught using different techniques to fulfill each student's needs.
- Learned to prioritize work and meet deadlines.

Tyme Out Youth Center, Nashotah, WI

Camp Counselor, Summers 2005-2006

- Organized, wrote, and executed programs for the campers.
- Held the attention of the students
- Supervised meals, dorms, and their free time.

COMMUNICATIONS EXPERIENCE

Jigsaw LLC, Milwaukee, WI

Advertising Intern, May 2007 – August 2007

- Assisted in all communications functions and some campaign functions.
- Supported in secretarial work.
- Facilitated production and printing of various brochures and invitations.

LEADERSHIP EXPERIENCE

Tyme Out Youth Center, Nashotah, WI

Retreat Director Intern, September 2005 – May 2007

- Rewarded for hard work and initiative by being selected as an intern by previous retreat directors
- Organized and ran programs for the students

St. Norbert Dinning Services, Green Bay, WI, Academic Years 2004 – 2007

- Student leader for the cafeteria workers.
- Create a clean social area for the students.
- Listen to the students' needs and properly address those needs.

Safetymart, Sussex, WI, Summers and School Breaks of 2004 – 2007

- Conveyed messages between warehouse and office

LEADERSHIP AND ACTIVITIES

American Red Cross (2004 – 2007)

- St. Norbert College Blood Drive Volunteer: assisted with registration area.

Make a Difference Day (2004 – 2007)

- Volunteer: joined campus community in meeting needs of the community including raking leaves for the elderly, cleaning for a homeless shelter.

St. Norbert Intramural Sports: basketball, soccer.

Campus Crusade for Christ Member (2004-2007)

- Presented a speech.

Rosary Club Member (2004-2007)

Colleges Against Cancer Member (2005-2006)

VOLUNTEER SERVICE

Youthworks,

Lame Deer, Montana, July 2004

Bayou La Batre, Alabama, July 2003

Coahoma, Mississippi, July 2002

Delbarton, West Virginia, July 2001

- Developed, organized and ran activities for over fifty students
- Built and repaired houses with a team
- Lived in a variety of different communities with different cultures

HONORS AND AWARDS

Dean's List

St. Norbert College Trustees Scholarship

Marsh Rieboldt Memorial Scholarship

Daughters of the American Revolution Good Citizenship Award

SKILLS

- Proficient with Microsoft Office 2003 and Internet applications.
- Proficient with Windows Movie Maker, iMovie, Zangle Gradebook, and Geometer's Sketch Pad.
- Possess strong written and verbal communication skills.
- Comfortable in both individualized and team settings.