

Monica R. Timlin

N2567 Pheasant Run Rd • Brandon, WI 53919 • (920) 267-9430 • monica.timlin@snc.edu

April 11, 2007

Ms. Allison Eckert
Administrator of Human Resources
West Bend School District
735 South Main Street
West Bend, WI 53095

Dear Ms. Eckert:

I am writing in regards to the eighth grade math teacher position at Badger Middle School as posted through the St. Norbert College Education office and on WECAN. In May 2007, I will graduate from St. Norbert College in De Pere, Wisconsin, with a Bachelor of Arts Degree in Elementary Education and minors in Mathematics and Broadfield Social Studies. My certification is Middle Childhood / Early Adolescence, Grades 1-9. I read with excitement that the West Bend School District believes education is a shared responsibility among students, staff, families and community. I strongly believe that education is a shared responsibility and I enjoy building rapport and relationships with students, staff, families, and the community. I believe it is one of my strong points as a teacher. I also read with great interest that the middle school students are grouped into houses and that the middle school math program is designed to meet the challenge level appropriate for each learner. I strongly believe that everyone can achieve in math and this is fostered by the middle school math program. I believe that this job opportunity would accentuate the desire, passion, and skills that I possess as an educator.

As mentioned in the job description, this position is for an eighth grade math teacher. My last student teaching placement was in an eighth grade math classroom, where I had the opportunity to teach a broad range of learning levels from lower-level eighth grade math to Algebra. I loved this experience and I was determined to have everyone achieve in math by the time I completed my student teaching placement. Middle School Math just seems to be my niche because I feel that my passion for math can be infectious. In addition to student teaching, I am currently a certified collegiate tutor at St. Norbert for math, chemistry, history, and several education classes. This experience has helped me understand different levels of learning from elementary to college. It has also helped me to find new and different ways to teach the same material for different learning styles. Along with my math experience I can bring technology skills to this district. I am currently a Technology Assistant for the St. Norbert Education department, in which my enclosed resume highlights that I have a strong knowledge in several computer and other technological programs. I have integrated these skills into my classroom experience and have taught the students these skills and programs, which they absolutely enjoyed learning. I would also be very interested in any coaching opportunities that may be available. I have quite a breadth of knowledge and experience in volleyball, basketball, and track and field.

Thank you for considering my qualifications for the eighth grade math teacher position. I will follow up with you the week of April 30th to further discuss my qualifications. In the meantime, if you would like to contact me, please feel welcome to reach me via telephone at (920) 267-9430 or e-mail at monica.timlin@snc.edu.

Sincerely,

Monica R. Timlin

Enclosure: Resume