

Wendy A. Nelson

723 N. Michigan St.
De Pere, WI 54115
(920) 550-9120
wendy.nelson@snc.edu

OBJECTIVE

Seeking a teaching position in an elementary school in the Green Bay School District.

Strengths include:

- Strong verbal communication skills
- Experience working with children
- Sensitive to diverse cultural beliefs, norms, customs and communication patterns
- Open to new ideas and acceptable to differences
- Challenge individual learning abilities
- Flexible
- Teach to standards

EDUCATION

St. Norbert College, De Pere, WI

Bachelor of Arts Degree in Elementary Education, May 2007

Minor: Early Childhood Education

Dean's List

Certification: Early Childhood-Middle Childhood

TEACHING EXPERIENCE

Student Teacher, Kindergarten, Keller Elementary School, Green Bay, WI, November 2006-January 2007

- Developed teaching strategies
- Assembled lesson plans adequate for learning levels
- Produced a variety of engaging learning activities
- Provided successful classroom management skills
- Tracked progress of student development through observation, assessment, one-on-one interaction and personal reflection
- Executed student accommodations
- Assisted during parent-teacher conferences

Student Teacher, 4th Grade, Wrightstown Elementary School, Wrightstown, WI, September-November 2006

- Assembled enhancing yet challenging lesson plans for gifted and talented students
- Utilized parent involvement in the classroom
- Inspired students to learn by using a variety of instructional approaches
- Executed lessons at multiple learning levels
- Collaborated with parents and teachers
- Attended in-service days, faculty meetings, and open houses
- Assisted with parent-teacher conferences
- Supervised extracurricular activities

Cheer Camp Leader, TAG Center, Mayville, WI, Winter 2005

- Designed and executed activities for a one-day youth cheer camp
- Taught young girls cheerleading techniques
- Participated in cheer camp activities
- Prepared age appropriate instruction
- Acted as role model

CAREER-RELATED EXPERIENCE

Lead Teacher, Creative Kids Childcare, De Pere, WI, August 2005-Present

- Plan, implement and participate in daily activities and field trips for children in kindergarten through 4th grade
- Ensure safety for all children daily
- Adapt to changes in daily lesson plans
- Handle multiple responsibilities and prioritize based on importance
- Plan lessons based on a variety of developmental levels
- Form relationships with parents and coworkers

Cheerleading Coach, Wrightstown Middle School, Wrightstown, WI, Basketball Season 2006-2007

- Projected routines at individual grade levels for grades 5-8
- Taught cheers to cheerleaders at their developmental abilities
- Communicated with parents and school in an organized and professional manner
- Committed time and skills to the cheer squads
- Worked individually with cheerleaders to improve their techniques and motions
- Coordinated game and practice schedules around cheerleaders other extra curricular activities
- Motivated cheerleaders to challenge themselves

Lead Teacher, Guardian Angels Childcare, Green Bay WI May 2002-June 2005

- Planned and implemented daily and weekly lesson plans at age appropriate levels.
- Formed relationships with parents and coworkers.
- Ensured children's safety on a daily basis.

ADDITIONAL WORK EXPERIENCE

Cook, Dairy Queen, De Pere, WI June 1999- August 2002

CERTIFICATIONS

Abuse and Neglect, Creative Kids, De Pere, WI December 2005

K-8 Project Wet Certification (Water Education for Teachers), Fallen Timbers Environmental Center, Seymour, WI September 2004

Completed Wisconsin Project WILD, Aquatic, and Project Learning Tree, Fallen Timbers Environmental Center, Seymour, WI September 2004

ACTIVITIES

College Cheerleading (2004-2005 Academic Year)

SWEA - Student of Wisconsin Education Association (2005-Present)

SKILLS

- Strong communication skills
- Creating adaptable lesson plans
- Teaching for the students
- Classroom management
- Organized
- Collaborating with others