

Fiona Simms

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OBJECTIVE To obtain a position in an Elementary or Middle School, utilizing organizational and interpersonal skills to assist children in their learning.

EDUCATION St. Norbert College, De Pere, WI
Bachelor of Arts Degree, May 2007
Major: Elementary Education Minor: Language Arts GPA: 3.2/4.0
Certification: Middle Childhood – Early Adolescence

INTERNATIONAL TEACHING EXPERIENCE

Student Teacher, Grades 3 & 5, Convent Primary School, Listowel, Ireland, Oct. 2006-Dec. 2006

- Taught lessons in Reading, Math, Science, Social Studies, Art, Music, and Spelling
- Created own units focused on topics of America and Tornadoes
- Prepared own unit for the novel “I’m Bored”
- Learned about a different culture’s style of teaching
- Worked with an Autistic child
- Learned how to be creative and make good use of the limited resources available
- Went swimming with the students once a week
- Gained an appreciation of another culture and lifestyle
- Had to quickly adapt to a different form of teaching, but adjusted extremely well

TEACHING EXPERIENCE

Student Teacher, Grade 8, Lombardi Middle School, Green Bay, WI, Sept. 2006-Jan. 2006

- Prepared lessons and activities incorporating all of the standards for 8th grade Language Arts
- Planned own Fiction and Persuasive Units
- Team taught Persuasive Advertisement Unit
- Worked with students with varying ability levels and made teaching adjustments to make learning easier for them
- Helped to establish and maintain classroom management
- Organized and attended parent-teacher conferences
- Completed most of the grading of assignments, essays, and projects

Reading Tutor, Reading Improvement Clinic, St. Norbert College, De Pere, WI, March 2006-May 2006

- Created individualized lesson plans for a fifth grader to improve comprehension, spelling, reading, writing and oral speaking skills
- Assessed student through running records and other assessment tools

Middle School Pre-Professional Block, Grade 8, Parkview Middle School, Green Bay, WI, Sept. 2005-Dec. 2005

- Facilitated discussions for literature circle for five weeks
- Designed a unit on China; students created a news report presenting information they learned
- Gave one-on-one help to lower level students

Pre-Professional Student Teaching, Grade 6, Red Smith School, Green Bay, WI, Nov. 2004-Dec. 2004

- Helped cooperating teacher with numerous tasks
- Worked with diverse students in large and small groups
- Prepared a unit on Ireland
- Assessed the students’ 6-trait essays

Pre-Professional Block, Grade 3, Wrightstown Elementary, Wrightstown, WI, Sept. 2004-Oct. 2004

- Presented information about United States politics, elections, past presidents, and campaigns
- Created a campaign video for the 2004 Presidential election and worked at the National Railroad Museum
- Attended speech by Vice President Cheney

Pre-Professional Block, Grade 1, Westwood Elementary School, De Pere, WI, Sept. 2004

- Presented a hands-on lesson about trees
- Did a movement activity describing the roles of the parts of a tree

Reading Buddy, Children’s Center (SNC), De Pere, WI, Sept. 2004-Oct. 2004

- Met with pre-school student once a week
- Created hands-on activities to go along with a book

AWARDS

Dean's List

Emerging Leader Certificate: Selected as Emerging Leader on the St. Norbert College campus

Certified in Project Wild, Project Aquatic, and Project Learning Tree

ACTIVITIES

President of Independent Council

- Organize and facilitate meetings
- Plan events and activities for social groups on campus

Social Chair of Independent Service/Social Group

- Plan, organize, and facilitate events for the group
- Work cooperatively with other members

Eucharistic Minister, Campus Ministry at Old St. Joe's Church

Emerging Leader

- Attended a retreat developing leadership skills
- Worked on a service project

First Year Experience Member

- Acted as a resource to new students to help them adjust to college
- Planned meetings once a week to discuss various college issues

Intramural Basketball Member

SKILLS

- Ability to work with Microsoft Office Program, Internet Explorer, Adobe Photo Shop, Creative Writer, and Windows XP or Apple
- Know how to operate LCD projector, digital camera, TV/VCR/DVD
- 9 years experience playing basketball – able and willing to coach
- Basic conversational Spanish speaking ability

VOLUNTEER EXPERIENCE

Make A Difference Day

Confirmation Sponsor for my brother, cousin, and sister

Relay for Life

Habitat for Humanity Service Trip

Up Til Dawn—St. Jude Children's Hospital Research Foundation

PUBLICATIONS

Article published in SNC Times (St. Norbert College Newspaper)

Descriptive Writing piece published in Echoes Across the Bay and in The Odyssey

Wrote own children's book

ADDITIONAL WORK EXPERIENCE

Cashier/Supervisor, Festival Foods, De Pere, WI, May 2001-Present

- Assist cashiers and customers in a mannerly fashion
- Handle cash, checks, credit/debit card purchases

Babysitter, Private Families, De Pere, WI, May 2000-Present

- Ensure safety and well-being of children
- Planned activity lessons

Housekeeper, St. Norbert Facilities, De Pere, WI, June 2006-Aug. 2006

- Completed various tasks to keep the campus clean

Office Assistant, St. Norbert College, De Pere, WI, Jan. 2004-May 2006

- Assisted the Academic Dean's secretary doing various office tasks