

# **ST. NORBERT COLLEGE** **NEW EMPLOYEE CAMPUS TOUR SCRIPT**

## **GENERAL INFORMATION**

### *Founded*

- October 1898 by Abbot Bernard Pennings as a school to prepare men for the priesthood.
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### *Type*

- Coeducation since 1952
  - Catholic
  - Norbertine Order of priests and brothers
  - Private
  - Nonprofit corporation
  - Residential
  - Liberal arts and sciences with more than 40 areas of study
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### *Enrollment (2008-09)*

- 2,084 undergraduate students
  - 53 graduate students
  - Catholics: 58 percent
  - Other faiths: 42 percent
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### *Environment Conducive to Learning*

- Student-to-faculty ratio: 14:1
  - Average class size: 21
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### *Community Life*

- Students from 33 states and 28 foreign countries
  - Service and leadership activities
  - More than 67 student organizations
  - 21 men's and women's NCAA Division III sports including nationally ranked hockey, football and basketball teams
  - Year-round intramural programs
  - 39 buildings on 93 acres
  - 12 residence halls and off-campus housing
  - Students living on campus: 74 percent
  - Percentage of Students that Study Abroad: 25%
  - 132 full-time and 48 part-time faculty, 640 total employees (faculty and staff)
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### *Degrees Available (3 most popular majors are Business, Communications and Education)*

- Bachelor of Arts
  - Bachelor of Science
  - Bachelor of Music
  - Bachelor of Business Administration
  - Master of Science in Education
  - Master of Arts in Liberal Studies
  - Master of Theological Studies
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### *Financial Aid*

- Students receiving financial aid including loans and work: 99 percent
- Students receiving need-based assistance: 62 percent

### *Reviews*

- Named as one of the 2009 “The Best in the Midwest” by The Princeton Review magazine
  - Named to Templeton Honor Roll for Character-Building Colleges
  - Listed in U.S. News & World Report’s guide, “America’s Best Colleges,” every year since 1991
  - Ranked “very competitive” in Barron’s “Profiles of American Colleges”
  - Included in The New York Times’ “Fiske Guide to the Best Buys in College Education”
  - Named a “top school” by Kaplan/Newsweek College Catalog 2002
  - Included in Peterson’s Competitive Colleges
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### *Norbertine Tradition*

St. Norbert College was founded by the Norbertine Order of Catholic Priests in 1898. We’re unique as we’re the only Norbertine College in the World. SNC’s Norbertine ideals encourage us as students to respond individually and collectively to the needs of our local and global communities. You might notice banners around campus that challenge us to change ourselves, change our community and change our world for the better through education and service. 80% of our student body engages in volunteer work on a regular basis.

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### *Academic Distinction*

SNC’s liberal arts tradition helps our students to understand diverse cultures, perspectives, collaborate, solve problems, and communicate to seek understanding. What sets us apart is our combination of living and learning on this campus and having students partner with our faculty on graduate-level research projects as early as their first year. SNC’s education is both rigorous and rewarding. We make sure you have a deeply personal academic experience that is going to prepare you for the many different careers of your lifetime. They say that today’s graduate will have 7 careers. We help ensure you have the foundation to be ready to ethically lead no matter what you chose to do.

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### *Internationalized Campus*

SNC’s nationally recognized study abroad program offers our students opportunities to study in any one of over 70 locations in 35 countries. Additionally, SNC attracts international students from 30 different countries around the world. In fact, our campus won the inaugural NAFSA Senator Paul Simon Internationalization Campus Award as well as other honors for our programs.

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### *Momentum*

SNC is on the move. We have a new president, a new state-of-the-art \$20 million Mulva Library, a new apartment-style Rev. Eugene Gries Residence Hall for upperclassmen, and we are fundraising for the Donald Schneider Outdoor Athletic Stadium and renovated science facilities. Pair that with a new honors program, new undergraduate research, and new offerings like the Bellin Nursing Partnership, women’s hockey and new master of liberal studies program and you can see there is a lot happening here. St. Norbert’s President has challenged us to seek excellence in all we do...and we are certainly taking that seriously. We want you to come and help us build the next great liberal arts college right here.

## **Buildings and Offices to mention during the tour:**

Note: Please include all of the buildings listed below in the campus tour and enter the buildings that are bolded. There is a section under some buildings that says "Additional Information". You do not need to cover this information during the tour, but it is listed if you want to cover it or need additional information for any questions that the new hire may ask.

### **1. Michels' Hall (you do not need to walk to Michel's Hall- just point it out from HR)**

- Three story, coeducational Hall housing 118 students.
- 14 Suite style rooms containing 8 residents in each.
- Each suite participates in the 3 Ships service program. Michel's Hall is the only hall with a unique group service project. (additional information on what this is below).
- The chapel of Norbertine Saints is located on the first floor. Mass is held once a week and private reflection throughout the week is encouraged.

#### Additional information:

- The 3 Ships Project is a living-learning service opportunity available to sophomores, juniors, and seniors living in the hall.
- Students apply for the program in teams of 8, and identify a faculty or staff advisor who will work along-side them throughout the academic year to provide service to the campus or greater Brown County communities (or both), in an area of Scholarship, Citizenship, or Leadership.
- The program lets students identify an issue important to them, and work together to address the issue over the course of an academic year. It is hoped that students participating in 3 Ships will have an opportunity to "dip their foot in the pool" of a life-long commitment to service.
- Staff consists of 3 Resident Assistants, one Assistant Hall Director, and one Hall Director. All are live in positions.
- There is a central lobby with a television, kitchen, and study tables.
- Study rooms are located on each floor.
- Laundry and vending machines available on the first floor.
- Ability to connect personal computers with campus network from individual rooms.

### **2. Gries Hall – NEW 2009**

- New, three story building – 59,000 square feet.
- First-floor common area, second-floor fitness center/laundry room/study area, and third-floor reflection area.
- 36 apartments containing 4 residents in single-occupancy bedrooms (144 students).

#### Additional Information:

- Gries Hall is named after Father Eugene E. Gries who was a former Dean of Students at SNC and is now a member of our Board of Trustees.
- The hall is cared for by a live-in building manager.
- Gries Hall is wheelchair assessable, has wireless internet access, air-conditioning, and features an open-concept kitchen/dining/living area.
- This new residence hall gives students the opportunity to bridge the gap between traditional campus living and what they might expect in their first residence after graduation.
- The students who choose this new living option sign 12-month leases that run from June through graduation in May. It's a great opportunity to live on campus while having the benefit of some great amenities.

### **3. Schuldes Sports Center**

- Ground was broken for Schuldes on May 14, 1978.
- The Schuldes Sports Center received its name after receipt of a major gift of \$506,000 from Malcolm Schuldes of De Pere. The gift honors Mr. Schuldes and his wife Rose.
- Once inside Schuldes, you will find:
  - racquetball courts (available to all students, faculty and staff)
  - weight-lifting facilities (available to all students, faculty and staff)
  - male and female locker rooms with saunas in each locker room (available to all students, faculty and staff)
  - a training room for intercollegiate athletes
  - a classroom
  - and the offices of the St. Norbert College Athletic Department
- The Hoeft arena is a multipurpose area with seating for 2500 sports fans and 5000 at Commencement. On June 19, 1995, the arena was dedicated in honor of Herbert E. "Corky" Hoeft, a 1955 graduate of SNC, member of the Alumni Board from 1963 to 1988, a College trustee, and chairman of the building committee for the Todd Wehr Library and Schuldes Sports Center projects.
- The basketball courts, volleyball courts, and an indoor track are all for student, faculty and staff use.
  - Students, faculty, and staff are able to use the facilities from 7:00am to 10:00pm with limited hours on the weekends.
- Intramural sports are available for students wanting to remain active in sports but do not have time to commit to varsity athletics.
- St. Norbert College participates in 20 varsity sports and 1 JV program (JV Hockey).
- St. Norbert has won 69 conference championships since joining the MWC in 1983 and has won 10 league titles since joining the NCHA in 1994.
- All games, except hockey, are free to students, faculty and staff when they show their IDs.
- St. Norbert is a **Division III** school, and therefore does not offer athletic scholarships.
- Green Knights hockey team plays games at the Cornerstone Community Center with 2000 spectator seats. The building is located on the corner of Fernando Drive and Packerland Drive (West De Pere).
- Green Knights Football and Soccer are played at the Minahan Sports Complex on Riverside Drive (East De Pere).

### **4. Town Houses and Carriage House**

- St. Norbert College offers junior and senior students the option of living in town houses and carriage house apartments.
- There are fourteen townhouse units (collectively called the Manion Village in honor of the service of Drs. Thomas and Maureen Manion) and a carriage house complex that has six student apartments.
- Six students live in each town house. Four students or two students share a carriage house apartment.  
*Additional Information:*
  - The town houses and carriage house are fully furnished with a full size kitchen, living room and full bathrooms.
  - The town houses are carpeted, air-conditioned, and have a balcony shared by an adjoining town house.

## 5. Burke Hall

- Built in 1942, Burke was the first structure built exclusively for student housing (originally named Residence Hall).
- In 1954 it was given the name "Berne Hall" after the Norbertine mother abbey in Holland.
- On June 1, 1979, it was re-named "Dennis M. Burke Hall" after the second president of the college.
- During fund-raising, many people believed that the risk of building the hall was too great for the College. The skeptics dubbed the hall "Burke's Folly." As it turned out, "Burke's Folly" actually saved the school. During World War II, the U.S. Army assigned several hundred soldiers to St. Norbert College for higher education purposes. Because Burke Hall was there to accommodate the GI's, St. Norbert College prospered and grew stronger.
- In 2002, the bathrooms were remodeled and a chapel was built on the fourth floor overlooking the Fox River.
- Burke houses one ALIVE team member and two apprentices.
- Burke is home to approximately 200 students (male and female), many of them freshmen, who live in single, double, and triple rooms. It is the only hall with singles that are available to upperclassmen.

### Additional Information:

- Burke has recently been home to many Emerging Leaders and M3C fellows, which make it an ideal place to live for students particularly interested in developing leadership skills.

## 6. Ray Van Den Heuvel Family Campus Center

- The Campus Center serves as the "living room" of the campus.
- Houses a gymnasium, cardiovascular center, entertainment room, patio, and reflection lounge.
- The campus center was one of the early buildings- it was a gym and science building (observatory). It was then used by Facilities before being remodeled and added on to in 2000 to create its current form.
- The Campus Center also now has wireless internet.

### **Information Desk: (1st floor)**

- The Information Desk serves the campus by providing check cashing, fax services, blue books, and stamps. It is also where students pick up mail packages.

### **Student Mailboxes: (1st floor)**

- All students are assigned a mailbox for their four years, regardless of whether they live on-campus or not.

### **First Floor Lounge:**

- The Student Lounge is the main area of the Campus Center. This is where comedians, films, bands, and poster sales take place.

### **Dock Area on Fox River:**

- A great place to relax in the sun near the waters of the Fox River
- Many different events are held here, including "Knights on the Fox", etc.

### **Phil's: (1st floor)**

- Phil's is our on-campus spot for Mexican, subs, salads, soup, and short order grill items.
- It also serves as a small grocery store. Phil's accepts Meal Dollars, Custom Cash and cash.

### **Cardiovascular Room and Recreation Desk: (2nd floor)**

- The Cardio Room offers the comforts of a small workout area with numerous cardio machines such as stationary bikes, treadmills, elliptical machines, steppers and more. There is also a weight machine and some free weights.
- The Rec. Desk offers tournaments throughout the year along with Adventure Trips (Grand Canyon Spring Break trip) and camping equipment for rent.
- This is a free service offered to faculty and staff.
- Also available throughout the year are wellness classes such as kickboxing, pilates, and circuit classes.

### **Reflection Lounge: (3rd floor)**

- A quiet, comfy place to study or relax

### **Leadership Development, Service and Engagement (LSE- used to be LSI): (3rd floor)**

- This department coordinates and manages various co-curricular activities on campus.
- Of primary interest is their management of the Campus Center and all recreation and entertaining activities that are scheduled throughout the academic year.
- LSE's name speaks for itself; it provides training and development in the area of leadership, works collaboratively with other areas on campus to provide numerous services and volunteer opportunities for students (most popular being the holiday and spring break service trips), and serves as the home for over 65 student organizations on campus.
- LSE also provides recreation and adventure opportunities such as hiking trips, aerobics classes, ski trips, and tournaments.

### **Office of Multicultural Student Services (MSS- formerly Cultural Diversity): (3rd floor)**

- This office provides education, advocacy, and service for the SNC community.
- Faculty, students, and staff have many opportunities to appreciate all cultures by participating in diversity experiences, workshops, and social activities.
- The office supports a mentor program for incoming diversity students as a means of facilitating their transition into the academic and social community at the College.

\*Also mention the SNC Times, our campus newsletter that is run by students.

## **7. Sensenbrenner Hall**

- Built in 1956 (the second residence hall built on campus), Sensenbrenner is an all-female hall, housing about 180 students.
- This building was named after Frank J. Sensenbrenner, a prominent industrialist and paper manufacturer in Neenah, WI. For many years he was a generous donor to the college.
- The three-story residence hall houses female students, two to a room with five triple rooms available.
- You will find a predominately freshman population in Sensenbrenner.
- The hall includes the Joan Schaupp Women's Center. The Women's Center is a resource/program that is available to all-students on campus.

- Sensenbrenner also houses the St. Norbert Childhood Center, for children of SNC staff and community members, as well as a chapel on the first floor.
- Vince Lombardi attended and served mass at the chapel here during the early years of the Packers training camp at SNC. The Blessed Sacrament Chapel is located downstairs.

Additional Information:

- In addition to its recreation room, laundry facilities, and community kitchen, Sensenbrenner is the only resident hall with a computer lab, which is located in the Women's Center lounge.

## 8. Victor McCormick Hall

- Victor McCormick Hall was dedicated on September 7, 1963 as Wilten Hall. This name, though temporary, was taken from Wilten Abbey in Innsbruck, Austria. The first Norbertine missionary to come to WI came from Wilten Abbey in 1843.
- In 1965 the hall received its new name---Victor McCormick hall---in recognition of the numerous major gifts to St. Norbert College and the Norbertine Order from Mr. Victor McCormick, a prominent Green Bay attorney.
- VMC was planned as a residence hall for men. It now houses approximately 225 both men and women students.
- The Packers use VMC for their training camp each year.

Additional Information:

- VMC is a three-story building with a central, open courtyard surrounded by balconies on the top two floors.
- Four sophomores and/or junior students share a suite-style room with beds, study area, reception room, and bathroom.
- The basement has a recreation, laundry, study room, and storage.

## 9. Abbot Pennings Hall of Fine Arts

- Abbot Pennings Hall of Fine Arts was dedicated June 3, 1956, in memory of the founder of St. Norbert College. Abbot Bernard Pennings had served as the president of the college from October 10, 1898 until the day of his death March 17, 1955.
- The Hall of Fine Arts houses the Music and Theatre Departments.
- There are rehearsal facilities, practice rooms, and two theatres:
  - The Neil and Mary **Webb Theatre**, which seats 185 people around a thrust stage.
    - The Webb Theatre was named in honor of the College's fourth president and his wife who died in a tragic plane crash on December 7, 1987.
  - The Byron L. **Walter Theatre**, which is a traditional proscenium stage seating more than 750.
    - The Walter Theatre is a legacy of Byron L. Walter, partner in Green Bay Hardware and co-founder of Paper Converting Machine Company of Green Bay.
- The theatres host more than 250 events each year, including SNC Theatre productions, music concerts and recitals, lectures, and conferences.
- **First Lady Michelle Obama spoke at the Walter Theater when she visited Green Bay in February of 2008.**
- The theatre department also produces six plays during the academic year and one or two musicals in the summer months.

**Please mention to the new hire what music programs are currently going on or how we have the Nutcracker at Christmas every year.**

## **10. Carol and Robert Bush Art Center**

- The Carol and Robert Bush Art Center is the home of the St. Norbert Art Department. Carol and Robert Bush were great philanthropists, inventing the diaper genie ©
- The building is used primarily by the art and graphic design majors.
- The building houses the latest technology in the lecture hall, studios and professors' offices.
- The basement is used for photography as well as 3-dimensional art which includes sculpture, pottery, and woodworking.
- The second floor hosts the Graphics Lab with new Mac computers. It also includes printmaking painting and drawing.
- The three new galleries on the main floor are used both for student and faculty display, the College's collection, and travelling exhibitions.

## **11. Sensenbrenner Memorial Union**

- The Sensenbrenner Memorial Union, dedicated in 1961, is named in honor of Frank and Margaret Sensenbrenner after their children made a gift toward the project. This is the same donor to whom the residence hall is named.
- The Sensenbrenner Memorial Union houses the main dining services on campus including the cafeteria.
- Lounges and meeting rooms are on the second floor. The lounge on the Union's second floor is the site of many speakers, dinners, receptions and College meetings.

### **Peace and Justice Center: (1<sup>st</sup> floor)**

- The Peace and Justice Center was established in 1998 and is an important organization within the college's Mission and Heritage division.
- The Center assists the college in improving the conditions that promote human dignity and establishing a more just society.
- The Peace and Justice Center offers many educational programs including Pizza with a Purpose, speakers and nonviolence training.
- The Center also influenced the cafeteria to go "tray-less" in an effort to stop students from wasting food and to save on energy costs associated with cleaning the trays when washing the dishes.
- They publish 6 newsletters each year.
- Their primary endeavor is to help prepare and engage students to serve as ethical and dynamic agents of change in their local, regional, national, and global communities.
- The center is committed to providing educational programs in accordance with Catholic Social Teaching and apply these teachings to society's critical problems, as well as enhance understanding of and appreciation for diverse cultures through international service trips.
- **Please introduce the new hire to Bob Pyne, Dir of Peace and Justice Center if he is in his office.**

### **Dining Services: (1<sup>st</sup> floor)**

- Offers a variety of meal plans for resident and non-resident students, staff and faculty.
- Staff and faculty receive 3 free meals a semester.
- Menus are available online along with the nutrition information of the dishes being served.

Cafeteria Times:      Monday-Thursday: 7:30a – 7:00p  
                                 Friday: 7:30a – 6:00p  
                                 Saturday: 11:00a – 2:00p  
                                 Sunday: 11:00a – 6:00p

**Additional Information:**

- Resident plans are composed of Meals and Meal Dollars. Meal Dollars may be used at the Student Union Dining Room, Phil's, and in many of the vending machines located through out the campus.
- The Student Union Dining Room offers 18 total meals per week to choose from including three meals a day on weekdays and brunch on Saturday and brunch and dinner on Sunday.
- Resident freshman and sophomores receive unlimited meals in the cafeteria and 250 meal dollars.
- In addition to constantly updated menus, the Chef's Station was added, an interactive area where the chefs prepare the entrée in front of the guests (available M-F). Freshly made omelets are available at breakfast ("eggs to order") while the lunch and dinner dishes are unique and exciting.
- We also have a home-style station where you can find well-loved dishes, such as meat loaf, mashed potatoes, baked chicken, stuffing and lasagna.
- Due to popular demand, a fast food station has been added as well, featuring student favorites, such as mozzarella sticks, hot dogs, hamburgers, nachos, and chicken sandwiches.
- Our traditional stations: soup and salad bar, pasta bar, deli bar, vegetarian station, healthy station and dessert bar.

**Campus Card Services: (1<sup>st</sup> floor)**

- Campus Card Services provides services such as SNC ID cards, Visa Photos, Meal Plan sign up, and assorted items.

**Copy Center: (Basement)**

- The Copy Center is a full-line copy service department that is for students, departmental, and personal use.
- They provide almost all the services that a place like Kinko's would, but are considerably less expensive.
- From black & white and color copies, transparencies, and bookbinding to T-shirts and gift items- you will find the Copy Center to be a real value.
- You are able to buy computer paper at the lowest price around.

**Mail Center: (Basement)**

- The Mail Center sells stamps, envelopes, UPS package services, a variety of overnight services, and all of your basic mailing needs.
- All of the campus mail for staff and faculty is administered through the mail center.

**12. Main Hall**

- Main Hall has served as the hub of the college since its dedication in 1903. It is the "original St. Norbert College."
- With the exception of Old. St. Joseph Church, Main Hall is the oldest building on campus (construction began in the Fall of 1901).
- Until 1917, Main Hall was the college; containing classrooms, dormitories for students and Norbertine prefects, a dining room, library, and an auditorium.

- In 1956, a major remodeling of the first floor and some revision of other areas was completed.
- Another renovation of Main Hall was begun in the late 1980's (updates were made to the building's heating, ventilation, air conditioning, plumbing, electrical systems, a partial new roof, energy-efficient windows, extensive repairs to the foundation and the repainting of wood surfaces).
- Main Hall was named to the National Register of Historic Places in 1989 by the U.S. Secretary of the Interior on the basis of its age, architectural significance and its importance to the history of the community and higher education.
- Today, you will find the President Kunkel's office, many of the vice presidents, Advancement, Business and Finance, Academic Affairs, Mission and Heritage, Student Affairs, and Health and Wellness Services.
- Main Hall can be found on the National Register of Historic Places
- **Please point out all of the departments in Main Hall:**
  - Basement: Health and Wellness Services
  - First Floor: President's Office and Student Affairs
  - Second Floor: Mission and Heritage, Business and Finance, and Academic Affairs
  - Third Floor: College Advancement.
- **Also, point out the President's, Dean's and VP's offices. Introduce the new hire to them if they are in their offices.**

#### **Health and Wellness Services- Health Center (Basement)**

- The Health Center is available for students, faculty and staff from 8am until 4:30pm, Monday through Friday.
- Initial health assessments and some basic diagnostic testing, such as strep and mono, can be done here.
- The services of the Registered Nurse are included in the health fee, however, there are charges for lab work, immunizations, the Nurse Practitioner, and prescription medicines.

#### **Health and Wellness Services- Counseling Center: (Basement)**

- The Counseling Center provides a variety of psychological counseling services for students.
- Additional Information:
- President Thomas Kunkel is only the 7<sup>th</sup> president in the 110 year history of SNC.
- President Kunkel has many accomplishments thus far in this life, including writing 5 books.
- Staff members are qualified to assist students with issues associated with academic, personal, family, or interpersonal difficulties.
- Student conversations with counselors are confidential and services are free to students.
- Students visit the office with a wide range of concerns such as stress, relationship problems, and pressures of academic life.
- No problem is too small or too large.
- The Counseling Center has a 3:00pm walk-in hour as well as a counselor available 24-hours a day during the fall and spring semesters.

### 13. Heating Plant

- The Heating Plant Built in 1917 was a gift of Henry Boyle of Fond du Lac, the donor of Francis H. Boyle Hall.
- It originally operated as a coal burning facility.
- The Engineering and Tooling department is located here.
- The Heating Plant supplies heating to two-thirds of the campus buildings.

### 14. Old St. Joe's Church

- When you walk in the back door of Old. St. Joe's you will notice the Oratory/Blessed Sacrament Chapel off to the right. Here the Norbertine community gathers daily for morning and evening prayer. Members of the College community are welcome to join them in prayer. In addition, the oratory can be used by student prayer groups and is available throughout the day or early evening for private prayer and meditation.
- The Church is the focal point of the college. In many ways it is the "heart" of St. Norbert College.
- The congregation is comprised of students, staff, and members of the community.
- The two photographs of the Church in the gathering area date to **1898** when the diocese sold the church to the Norbertine Fathers and **1969** after the first renovation since the church was deeded to the Norbertines.
- The Church was renovated again in **1999** to add bathrooms and a gathering area.
- The church is open to anyone from 6am to 11pm.
- Masses are held Sunday at 10am and 7pm.
- Weekday masses are held during the school year at 6:45am and 12:20pm. Mass is also held in the residence hall chapels throughout the week. Eucharistic Adoration and Marian Devotions are also held throughout the week.
- St. Norbert also offers the opportunity to attend Common Prayer, a non-denominational prayer time held Wednesday mornings from 10-11am at Old St. Joe's Church. This is considered a sacred hour, and many offices shut down during this time. Professors are not allowed to have class, and most students who hold on-campus jobs are not allowed to work at this time.

### 15. St. Joseph Priory

- The Priory serves as home for Norbertine priests who teach and work at the College.
- The first Norbertine residence was built between St. Joseph Church and a parish rectory on Grant Street.
- It was here that Fr. Bernard Pennings taught I.F. Van Dyke that first Latin lesson on Oct. 10, 1898, and founded St. Norbert College.
- The building served as home to both the Norbertine fathers and St. Norbert College classes until the College moved into Main Hall in 1902.
- It would later become St. Norbert Abbey after Pennings was blessed as the first Norbertine Abbot in North America.
- In 1959, the St. Norbert Abbey was relocated to its present location east of the Fox River between Riverside Drive and Webster Avenue in De Pere.

## 16. Vander Zanden and Riverside Apartments

- Residence hall options at St. Norbert College include the opportunity for upper-class students to live in these four and two-person apartments.
- In the summer, the apartments are rented to visitors to the De Pere area.
- Vander Zanden was built in 1982. It was named in recognition of a generous gift from Ft. Howard Paper Foundation. It is home to 44 students.
- Riverside South was built in 1979 and is home to 48 students.

### Additional Information:

- You will find each apartment fully furnished with a living room, dining room, a fully equipped kitchen, and two bedrooms.

## 17. Shrine of Mary

- On May 23, 1993, Bishop Robert J. Banks blessed a six-foot bronze statue of the Virgin Mary located near the Fox River at the east end of Reid Street on the St. Norbert campus.
- The statue, cast in Italy, and a 15-foot wooden arbor, constitute the Shrine of Mary.

### Additional Information:

- The plaque on the base of the statue is inscribed "Prayer is the tiny nerve that moves God's hand."
- "Designed to serve students, faculty and area residents with a quiet area for personal meditation, the grotto will also enhance the beauty of the campus and reaffirm the Catholicity of the College,".

## 18. Mary Minahan McCormick Hall (3M)

- Built in 1965, "3M" is the tallest building in De Pere with six floors!
- On August 6, 1965, Victor McCormick pledged a naming gift of \$500,000 toward this residence, and the building was named after his mother, Mary Minahan McCormick, a sister of Dr. John R. Minahan.
- It is home to 195 men and women - sophomores and juniors.

### Additional Information:

- Its rooms are arranged suite-style, with two rooms sharing a bathroom.
- Each suite houses four same-sex students. 3M is available to sophomores and juniors.
- 3M also has substance-free floors for students.

## 19. Bergstrom Hall

- This three-story hall was completed in 1966 as a residence for only women students and was given the temporary name of Dorm III.
- Today it houses 75 freshman women and men.
- On August 14, 1973, Dorm III was re-named Gertrude S. Bergstrom Hall in memory of Mrs. James Bergstrom, who died June 25, 1973. Over the years her gifts to the college amounted to nearly \$3M.
- Freshman students at SNC have the opportunity to take the Communio course (Norbertine word for community) dealing with self-exploration in the context of a Norbertine, liberal arts college.

## 20. Madelaine/Lorraine Hall

- Built in 1961, Mad/Lor is actually two halls connected by a large, carpeted lobby/chapel and a tunnel through the basement.
- Names relating to the Norbertine Order were given to the buildings. One was named Lorraine Hall because St. Norbert belonged to the nobility of Lorraine, a province of north-eastern France. The other was named Madelaine Hall in honor of Abbot Madelaine of Mondaye Abbey in northern France, a noted historian and the extraordinary confessor of St. Therese of Lisieux.
- 185 students- men reside in Madelaine, and women in Lorraine.
- This hall houses one of four resident hall chapels.

### Additional Information:

- Student peer ministers on the ALIVE team serve the hall. These student leaders provide weekly programs in the residence halls through which students can explore topics in faith and spirituality.

## 21. John Minahan Science Building (JMS)

- The science building was built in 1967 as the result of a major fund-raising effort that began in 1959. The building's namesake, Dr. John R. Minahan, was a prominent Green Bay physician, surgeon, and civic leader.
- The John Minahan Science building contains classrooms; labs; and offices for faculty in the psychology, astronomy, geology, physics, chemistry and biology departments. In addition, the John Minahan Science Building contains the human anatomy labs, a greenhouse, and an observatory.
- We are currently in the process of drawing up plans for a massive renovation of this building.
- The offices that are currently in JMS will be moving over to the Todd Wehr building as the new library is finished.
- The John Minahan Science Building also houses the:
  - Career Services and Academic Support Services in the lower level; Technology Support Services, Financial Aid, the Registrar's Office, the Finance Office, Payroll, The Office Norbertine Life and Vocation, and three large lecture halls on the first floor; and a computer lab on the second floor. **Please point out the different departments.**

### **Career Services: (lower level)**

- St. Norbert College's Career Services Office serves all students (first-year through seniors) and alumni in four primary areas:
  - (1) selecting a major,
  - (2) developing internship opportunities,
  - (3) finding full-time employment opportunities, and
  - (4) applying to graduate/professional school.

### Additional Information:

- The Career Services staff assists students and alumni in the career development process through:
  - one-on-one appointments,
  - workshops on various topics,
  - referrals to professionals out "in the field"

- and an extensive career resource library which includes internet access and computer-guided assessment programs.
- In addition, specialized programs such as the Internship Experience, On-Campus Recruiting, Resume Referral, and Mock Interviews help students and employers develop beneficial relationships with each other.

### **Academic Support Services: (lower level)**

- Designed to increase student opportunities for academic success, the Academic Support Services office provides free tutorial services to students for lower division courses.
- The staff also provides academic counseling, study skills instruction, time management, and other skills that may help a student be a success.

#### Additional Information:

- This service is provided to all students regardless of grade point average.
- Services to students with disabilities are also provided.

### **Technology Support Services- formerly Media Services (1st floor)**

- They are responsible for hardware, software and audio-visual systems, including the computer labs, classroom technology, video services and more.
- They provides a wide range of services to staff at SNC.
  - Computer support and training to the college community.
  - All services *except computer repairs* are free to staff and faculty. There is a computer repair service; if you have a problem you can't fix yourself, you can bring your computer in and it will be fixed for a minimal cost (ranging from \$25- \$75) depending on the problem.
  - Digital video cameras: free usage with reservation
  - Photo prints up to 48 inches wide: cost of materials
  - Multiple or single CD/DVD production: cost of materials
  - Video editing machines: some free services, some with cost
  - Laminating services: cost of materials
- The Help Desk is located at JMS 222 (where the old telcom store was) and is designed to be a central point of contact for computing help on campus. **All** calls for computer support/assistance should be directed to the Help Desk, rather than to individual staff members. Calling the Help Desk is the quickest way to get a response, and you only have to remember one number - just dial HELP!

### **Financial Aid: (1st floor)**

- On-campus (work study) jobs are available to students if they want one.
- **99%** of students receive financial aid.
- SNC also has a four-year graduation guarantee (exceptions are education and accounting majors), which states that if a student fails to graduate within four years, through no fault of their own, the college will pay for the remaining classes needed to graduate.

#### Additional Information:

- These are usually limited to 10 hours per week during the student's freshman and sophomore years.
- Money earned through work-study can be applied to tuition or can be used for personal expenditures.

### **Registrar: (1st floor)**

- In this office students are able to request transcripts, change majors and addresses, and gain approval to take courses at other institutions.
- Registration is performed **on-line** enabling students to review academic history, propose a schedule, and register for courses.

#### Additional Information:

- Each semester two days are set aside for advisement. Students meet with their advisor and plan a schedule for the next semester.
- Although students register on their own, academic advisors play a critical role in helping students decide class schedules.

### **Office of Norbertine Life and Vocation: (1st floor)**

- The Office for Norbertine Life and Vocation is a joint endeavor between Saint Norbert Abbey and Saint Norbert College as a means to promote vocations to religious life and priesthood.
- Men and women who are considering a religious vocation are welcome to meet with Father Baraniak to discuss current or future ministerial options.
- Father Baraniak is Pastor of Old St. Joe's Church, so the office is also used jointly by SNC Campus Ministry.
- **Please introduce the new hire to Father Baraniak if he is in his office.**

#### Additional Information:

- Students and parishioners alike stop in for any number of pastoral issues.
- The rest of the Campus Ministry staff is housed in PAC.

## **22. St. Joseph Hall**

- St. Joseph Hall, formerly the elementary school of St. Joseph's Parish, was built in 1916-17. It served as the parish school until 1961 when a new school was erected near the western De Pere city limits. The college purchased the land and school in 1961 and remodeled the building.
- St. Joseph Hall used to house the Art department until they relocated to the new Bush Art Center in 2002.
- St. Joseph Hall is also where the Facilities department is located. **Please point them out.**

## **23. Boyle Hall**

- Begun in 1915, the building was dedicated August 19, 1917.
- Boyle Hall was a gift of Mr. Henry Boyle of Fond du Lac, WI, a prominent manufacturer of yeast. The hall was named after Mr. and Mrs. Boyle's son, Francis, in gratitude of the attention given him as a student at St. Norbert College.
- Boyle Hall contains several small classrooms, one larger classroom, the education offices and also contains offices for faculty in the humanities (i.e. English, philosophy, religion, foreign language and history departments). Education offices are located on the second floor. All other professor offices are located on the third and fourth floors.
- There is a picture of JFK walking outside of Boyle Hall (hanging in the President's Suite at the Kress Inn) with Fr. Burke when he visited the SNC campus in 1960.

## 24. Todd Wehr Hall

- Originally opened in 1967 as Dorm IV, the building served the College as a residence hall for 10 years.
- The building was remodeled and converted into the Todd Wehr Library in 1978.
- The naming gift of \$500,000 was made by the Todd Wehr Foundation in memory of its founder, C. Frederic (Todd) Wehr, a noted Milwaukee industrialist and a friend of higher education.
- The Todd Wehr building has recently become our “old library,” and is being renovated to serve as a new student service center.
- When renovations conclude, the new building will feature:
  - 1<sup>st</sup> floor: Registrar’s office, Financial Aid office, Bursar’s office, new offices for the Residential Education and Housing Department, the college’s Bookstore and Discoveries International, Payroll office, Central Assistance Desk and a Reflection Lounge.
  - 2<sup>nd</sup> floor: Finance office, Program of Faith Learning and Vocations, Center for Community Service and Learning, Campus Ministry office, the offices of Old St. Joseph’s parish, office of Norbertine Life, and the Norbertine Volunteer Community.
  - 3<sup>rd</sup> floor: Academic Support Services office, Career Services office, Advising office, classroom space, Heritage Conference room, staff lounge, Honors Lounge for students in the Honors Program, Multicultural Lounge, and Health and Wellness desk.

## 25. Shakespeare Garden and Norbert of Xanten Sculpture

### **Shakespeare Garden**

- The Shakespeare Garden was donated by the Monday Shakespeare Club of Green Bay/De Pere. The gift was made in the memory of Mrs. Crane (Mary) Murphy, president of the Monday Shakespeare Club.
- A Shakespeare garden is a themed garden that cultivates plants mentioned in the works of William Shakespeare.

### **Norbert of Xanten Sculpture**

- The bronze statue of St. Norbert was commissioned in 1998 (for the college’s centennial celebration) from the late Paul Granlund who was artist in residence at Gustavus Adolphus College in Minnesota.
- The statue was dedicated on June 12, 1999 with Mr. Granlund in attendance.
- The piece is 7'3" tall and weighs approximately 600 pounds.
- St. Norbert, founder of the Norbertine Order, was born to a noble German family.
- After his ordination to the priesthood in 1115, he sold his estate and gave his money to the poor.
- He later established eight abbeys and two convents.
- In 1126, he was chosen as archbishop of Magdeburg, where he remained until his death on June 6, 1134.
- St. Norbert emphasized the development of community, which is what the college still represents and emphasizes today.
- Norbert is depicted as an energetic man and fearless preacher of God’s Word.
- Bearing the branch of peace and the staff of leadership, St. Norbert models selfless sharing and reaching out to others with love that is to exemplify our lives.

## 26. **Bemis International Center**

- This multi-million dollar resource center was completed in January of 1996.
- It serves the St. Norbert community with:
  - a state-of-the-art language center
  - two computer labs
  - classrooms
  - the 175-seat Fort Howard Theatre
  - small group conference rooms
  - numerous multipurpose rooms (all wired for teleconferencing)
  - a board room (3<sup>rd</sup> floor)
  - and the Philip and Betsy Hendrickson Dining Room
- The building is connected to Austin E. Cofrin Hall by the only underground tunnel on campus.
- A few classes are taught in Bemis, but it mainly serves as a center for International Education (where all the college's international programs are housed), and event center for area businesses and organizations.
- The Survey Center is also housed in the Bemis International Center.
- **Please point out International Ed. and the Survey Center (International Ed.- 3<sup>rd</sup> floor and Survey Center- 2<sup>nd</sup> floor).**

**International Student Services:** We have roughly 150 international students (5% of our student population) from approximately 31 different countries.

- These students include full-time degree seeking students, exchange students, and students taking courses in our English as a Second Language (ESL) Institute.
- All of our international students are provided with legal and immigration assistance, as well as social and academic advisement by the International Students and Scholar Services Office.

**Study Abroad:** Everyone can study abroad at SNC. We offer more than 75 study abroad programs in 31 countries.

- In addition to studying abroad one semester, there are J-term and some summer options as well.
- Study abroad programs are tied to the students majors and minors to ensure that no time is lost academically while abroad.
- A semester abroad costs about the same as a semester at SNC (transportation and student expenditures not included) and financial aid can be used for the semester abroad.
- About 35% of our students study abroad.

Just like the flags on Bemis are to honor the countries from which our international students are from, the road signs around campus are to honor the 10 nations with which we have student exchanges, the two areas (Africa and Asia) that we hope to be our next exchanges, and three Norbertine heritage sites (Premontre, Berne Abbey – the order's home abbey, and Xantum – Norbert's birthplace).

**Fort Howard Theatre:** (Show Theatre if unlocked)

- This is a state-of-the-art theatre which contains features such as surround-sound, a touch-screen podium, video screens, teleprompters for speeches, large screen TVs, and Internet access.
- The theatre is used for speakers (brought in throughout the year by different organizations and departments) as well as by area businesses.

## **27. Austin E. Cofrin Hall**

- In April 1988, the Fort Howard Corporation and David Cofrin, son of the founder of Fort Howard, announced a naming gift of \$1.5M to the college for the construction of Cofrin Hall. The Fort Howard Foundation is a major philanthropic force in the community.
- Dedication for Cofrin hall took place on September 11, 1992.
- Classes such as business, economics, computer science and math are taught here.
- Cofrin Hall consists of 10 classrooms, seminar rooms, four computer labs, two lecture halls, 30 faculty offices and some student workrooms.
- Information Technology is also housed here. **Please point them out.**
- The St. Norbert College Information Technology Department is responsible for networking, systems (servers), administrative computing (Banner), telecommunications, web development, and Internet service.

## **28. Pennings Activity Center (PAC)**

- The PAC was constructed in 1923 as the Nicolet High School for the West De Pere school district.
- It was purchased in 1959 by the Norbertine Order to become Abbot Pennings High School.
- Abbot Pennings closed in June 1990 and consolidated with St. Joseph Academy and Premontre High School of Green Bay, to become Notre Dame de la Baie Academy of Green Bay.
- On August 31, 1990, the PAC was purchased by St. Norbert College.
- The PAC houses several classrooms and a gymnasium for intramural sports.
- PAC is also the home to the offices such as the Campus Parish, the Program of FLV (Faith, Learning and Vocation), Campus Ministry, the Campus Safety Office, Parking Operations, Upward Bound and Communications. **Please point out these departments.**
- **Also, introduce the new hire to Drew Van Fossen, Director of Communication and Design and Julie Massey, Director of Faith, Learning, Vocation, and Campus Ministry if they are in their offices.**
- The Journeymen Club operates the Knight Owl Café, which is open weekend nights with activities such as foosball, pool, wireless internet, and a coffee bar for student enjoyment.

### **Campus Safety: (1<sup>st</sup> floor)**

- Campus Safety is comprised of a professional staff consisting of a Director, Assistant Director, 3 Campus Safety Officers and a student staff of 20-25 officers and dispatchers.
- Campus Safety's primary responsibilities are for campus patrol, lock/unlocking of campus buildings and responding to calls of service.
- The staff makes regular patrols through each residence hall every evening.
- Residence halls are locked 24-hours a day for students' protection and require a student ID to get in.

- Campus Safety will provide a walking escort or vehicle transport for students or guests around the campus area.
- There are seven outdoor blue phones located around the campus that ring directly to the Campus Safety office. These phones can be used for both emergencies and non-emergencies such as requesting escorts and jumpstarts for dead batteries.
- SNC implemented a new emergency technology service called **Connect-Ed**. This system allows administrators to contact large numbers of students, faculty and staff quickly through multiple technologies. In case of an emergency, such as weather alerts, building concerns, intruders, or potential pandemics, notifications will be sent out via cell phone, text message, or e-mail. All students, faculty and staff have the opportunity to register up to six numbers or e-mails for emergency notifications, and all registered with the program should receive the message within minutes of it being sent.

**Campus Ministry Office: (1<sup>st</sup> floor)**

- The Campus Parish, the Program of FLV (Faith, Learning and Vocation) and the Department of Campus Ministry all have offices on the 1<sup>st</sup> floor of PAC. These departments are in charge of the worshipping community of Old. St. Joe's, religious education, service opportunities/trips, retreats, faith-sharing groups and more.

**29. Kress Inn**

- The Kress Inn was named after George F. Kress, the founder of Green Bay Packaging Co.
- The Kress Inn is the area's newest all-suite hotel.
- The Kress Inn houses 46 suites with complimentary continental breakfast served every morning.
- The Kress Inn also offers reduced rates to faculty, staff, students and the families of all.

**30. St. Norbert Bookstore (you do not need to walk to the Bookstore- just point it out from the Kress Inn)**

- The SNC Bookstore can be found in the former St. Boniface church, located on the corner of 4<sup>th</sup> and Grant Streets.
- SNC apparel, computer accessories, gifts, and additional supplies can also be found here.
- Staff and faculty get 10% off all personal purchases except software, sundries, film processing, and food; must present your SNC Campus ID Card .
- The building is also home to Discoveries International, a student-run store featuring unique items from around the world.
- The store is open Monday through Saturday.

**31. St. John's**

- This building is the former St. John's Lutheran Church, purchased along with the church's rectory in 1961.
- Today it is used for the ROTC program and the Department of Residential Education and Housing.

### **Residential Education and Housing**

- The Department of Residential Education and Housing works to ensure the safety, security, and comfort of all students within campus housing.
- Each residence hall is run by a hall director, a full-time professional staff member, who is responsible for the day to day function of the hall and responds to any emergencies.
  - This person is also responsible for the training and supervision their resident assistants (RAs), the enforcement of all policies, adjudication of behavioral incidents, and development of programs that contribute to his/her residents' personal and professional growth.

### **32. Van Dyke Alumni & Parent Relations House**

- The Van Dyke Alumni house was dedicated in June 1999.
- The Alumni Relations Department is responsible for putting on the Junior Knights and Days and Family Weekend programs.
- The Alumni House includes a parlor with a fireplace, a kitchenette, a study that can be used as an office for traveling alumni, archives with yearbooks dating back to 1917, Alumni Relations staff offices and a student workroom.
- Renovations and furnishings for the Van Dyke Alumni House were funded solely by donations from alumni, not tuition.
- The main functions of this office involve programs and alumni networking support.
- Alumni, parents, students, faculty, and staff are all welcome to visit and use the house for department, organization, or business meetings; study groups; receptions; etc.
- We recently surveyed our alumni and learned that over 90% were satisfied or very satisfied with their college experience here so it is important to allow them to remain involved in the development of the community.

### **33. Admissions Center**

- The Roland and Helen Murphy Admission and Visitor Center houses the Office of Admissions and provides a central information point for students when visiting the campus.
- The building contains a large lobby and reception area as well as offices for the admissions director and counselors.
- The Admission Office processes applications for all incoming students and transfers from other institutions, and coordinates campus tours and events for prospective students.

### **34. Mulva Library- NEW 2009**

- The library is named after Miriam B. and James J. Mulva. It is one of the newest and most impressive additions to the SNC campus.
- This new library was a \$20 million project and it will be the new academic hub of our campus.
- Smart classrooms, group study rooms, a reflection lounge and the Writing Center can be found in this new building.
- The famous statue of Abott Pennings is now in the new library and also the Center for Norbertine studies.
- Ed's Coffee Shop is located in the new library which offers snacks, salads and sandwiches.
- The library serves the public as well as the SNC community.

- An extensive collection of CDs, DVDs, records, audio tapes, and VHS tapes (both educational and entertainment) can be requested at the circulation desk.
- We also offer interlibrary loans system so that we can get resources from other libraries if they are not provided.

### **The Writing Center**

- Designed to help students become more confident writers and thinkers, is located on the second floor of the library.
- It is a tutorial service (for no charge) of junior and senior students recommended by faculty members, available to all SNC students for one-on-one attention.
- Consultants are available until 10pm Monday through Thursday and 4pm Friday working with students on personal writing needs and helping them improve the overall quality of their papers (examples: thesis clarity, supporting evidence, readability as well as grammar, punctuation, and spelling).
- Professors receive memos describing their students' sessions.
- Students may bring any type of writing in, including essays for all courses; job cover letters and resumes; scholarships and study abroad applications, etc.
- Signing up for a specific time guarantees a consultant, or there is the option of a walk-in meeting.

### **Abbot Pennings Statue (inside new library)**

- St. Norbert College has come a long way from its humble beginnings in October 1898, when Abbot Bernard Pennings, a Dutch immigrant priest, founded the College to train young men for the priesthood.
- Abbot Pennings soon discovered a need for higher education in northeastern Wisconsin and started a commerce program for lay students.
- After World War II, enrollments increased dramatically; and in 1952 the College became coeducational.
- Abbot Pennings continued his leadership role until he retired in 1955.
- His basic philosophy of education "to perfect the personal, moral and intellectual development of each student" remains unchanged.

**Please also point out the section of about 23 houses along 4th Street that are owned by the campus.**

### **\*The following campus buildings now also have wireless internet:**

- |   |   |
|---|---|
| • Abbot Pennings Hall Fine Arts:<br>Webb and Walter Theatres, drama<br>room | • Cofrin Hall: all                        |
| • Admissions Center: all  | • Gries Hall                              |
| • Alumni House: all   | • JMS: partial                            |
| • Bemis International Center: all   | • Library: all                            |
| • Boyle Hall: all   | • Main Hall: all                          |
| • Bush Art Center: all  | • PAC: all                                |
| • Campus Center: all  | • Residence Halls: lounges/study<br>rooms |

- Schuldes Sports Center: classroom & offices

- Sensenbrenner Memorial Union: all