The Curriculum and Educational Policy Committee (CEPC) reviewed the History Program on Thursday, November 10, 2011. Dr. Robert Kramer was present on to provide an overview of the Program and the Report and answer questions from the members of the Committee.

**Type of Program Review:** Year One Report – Statement of Program Mission, Vision, Goals and Year One Action Steps

**Comments on Stated Mission:**
The CEPC notes that the History Discipline offers a clear description of the manner in which the program and faculty contribute to the mission of the College. However, the Committee additionally hopes that a discipline-specific mission statement could be provided that clearly articulates the purpose and mission of the program.

**Comments on Strategic Planning and Program Vision:** The History Discipline provides a clear vision that demonstrates continuity from the last full program review submitted five year ago.

**Comments on Goals and Action Steps:** The three goals specified in the report include (1) improve students’ skills in primary source analysis, (2) enhance the discipline’s ability to teach effectively with new technologies, and (3) invite an outside reviewer to evaluate the discipline. The CEPC notes that the Discipline has provided a clearly articulated set of goals. The Committee encourages the use of an outside reviewer contingent upon financial support for the endeavor.

**Comments on Program Curriculum and Assessment:** The CEPC encourages the Discipline to visit with OIE to develop and updated assessment plan may be used to guide future evaluation of program goals and action steps.

**Program Review Next Stage:** Year Two Report

**A. Review and Evaluation:** The program should schedule a retreat next year to formally evaluate whether the program’s vision and goals (established in Year One) have been met and to measure progress.

**B. Reporting Requirement:** The discipline will need to submit a program review document (2-4 pages) that includes a discussion and evaluation of the efforts made to achieve the goals outlined in the Year One Report. The appraisal should review the evolution of the goals as the implementation unfolds. Additionally, the Discipline should provide a brief description and review of the development of the updated assessment plan.