

**SNC Parish  
Student Position  
Reference form**



Applicant: \_\_\_\_\_ Relationship to Applicant: \_\_\_\_\_

Name of Reference: \_\_\_\_\_ Known the Applicant since: \_\_\_\_\_

Thank you for taking a few moments to complete this reference. If you have any additional comments or concerns, please feel free to share them on the back of this form. For more information about our programs, please visit [www.snc.edu/oldstjoseph](http://www.snc.edu/oldstjoseph). You may also call me at (920) 403-3012 or email me at [cathie.puyleart@snc.edu](mailto:cathie.puyleart@snc.edu) with any questions.

Please return this form to the following address  
 Old St. Joseph Church Parish Office  
 RE: Intern Reference Form  
 St. Norbert College PAC 110  
 100 Grant Street  
 De Pere, WI 54115  
 Fax: (920) 403-4432  
[oldstjoseph@snc.edu](mailto:oldstjoseph@snc.edu)

Check here if you would prefer to give a verbal reference. We will contact you at the following:

Phone number: \_\_\_\_\_

Preferred time: \_\_\_\_\_

Please utilize the space provided for comments – they are appreciated!  
 Please circle your response to the statements below, using the following scale:

6-Exceptional (Top 2%) 5-Outstanding (90-98%) 4-Good (75-89%) 3-Average (50-74%)  
 2-Below Average (Bottom 50%) 1-Not Acceptable 0- Not Observed

1. Ability to work in a team setting	6	5	4	3	2	1	0
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2. Ability to work independently	6	5	4	3	2	1	0
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3. Responsibility in work ethic and commitments	6	5	4	3	2	1	0
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4. Ability to be a positive role model for peers	6	5	4	3	2	1	0
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5. Ability to handle stress, especially in the midst of transition	6	5	4	3	2	1	0
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6-Exceptional (Top 2%) 5-Outstanding (90-98%) 4-Good (75-89%) 3-Average (50-74%)

2-Below Average (Bottom 50%) 1-Not Acceptable 0- Not Observed

6. Communication skills 6 5 4 3 2 1 0

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7. Open-mindedness and flexibility 6 5 4 3 2 1 0

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8. Ability to engage people in conversation and invite participation, especially in new programs 6 5 4 3 2 1 0

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9. Demonstrates capacity for personal and group reflection 6 5 4 3 2 1 0

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10. Demonstrates capacity for engaging spiritual and theological questions and discussion 6 5 4 3 2 1 0

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11. Demonstrates a pursuit of personal growth and exploration of faith/spirituality 6 5 4 3 2 1 0

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Strengths / gifts of applicant:

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Areas of potential growth:

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Please check one of the following:

- Recommend
- Recommend with reservations
- Do not recommend

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Additional comments:

Thank you for assisting our program with our application process!