Parish Council Meeting Minutes

August 22, 2018

In attendance:
Travis Vanden Heuvel (PC), Anne Danen (PC), Debbi Faase (PC), Matt Markowski (PC), Bryan Spaeth (PC), Patrick Snider (PC), Nancy Vander Zanden (PC), Rita DuFour (Finance Council)

Meeting called to order.

Opening prayer.

SNCP Audit Process
Rita DuFour (Finance Council) indicated she was asked by Kevin DeCleene (Pastoral Leader) to serve as lead of a parish wide audit. Rita shared a document from Catholic Standards for Excellence Program for Parishes, a Self Assessment Checklist. This tool will serve as a framework for work conducted when evaluating parish programs, activities and concerns in the course of the audit. A guidebook for audit publication has been ordered in multiple copies, and will be distributed to PC members when received. Rita requested volunteers from PC to meet with her and go through the various areas to determine if SNCP is meeting the standards, and identify and evaluate any areas needing attention or improvement. Rita requested representatives from both the student and year round parishioner PC members. Bryan Spaeth and Patrick Snider indicated willingness to assist Rita DuFour in completing the initial assessment work.

SNCP Annual Meeting
Travis VandenHeuvel reported the annual meeting for SNCP is scheduled for September 24, 2017, immediately following the 10:00 a.m. Mass. Kevin DeCleene, Pastoral Leader will share highlights and detail from parish data collected during the previous fiscal year as well as discuss opportunities for the future. Judy Turba (Community Care and Outreach) and Larry Lueck (Generations of Faith) will also be present. Focus will be give attention to capturing involvement and engagement in all areas. Stewardship discussion will especially highlight the giving of time and talent as well as financial support.

Review of Ask Document and Application
Anne Danen reported on work completed by the Community Care and Outreach Committee at the request of Kevin DeCleene, Pastoral Leader, to determine how many various “asks” for financial contributions are extended in the course of a year to SNCP parishioners. Evaluation was completed in areas of both Diocesan collections as well as college organizations. The goal is to better serve groups asking for financial donations without overtaxing parishioners. An application/approval process has been established that will define an organized process and allow for better communication with student groups seeking to raise funds. Approved “asks” will continue to be represented by students when presented at the end of Mass.
**Update - Community Care and Outreach Committee**

Anne Danen reported that a parishioner who had committed to serving as co-trainer and home visit coordinator is facing some family challenges and had to step down from the role. Kevin DeCleenee is working on identifying another individual to fulfill this role. Weekly email blasts will highlight, on an ongoing basis, information regarding various areas of involvement and volunteer need/opportunity.

**Generations of Faith- Update**

Matt Markowski reported on GOF 2017-2018 planning and programming. Excellent and extensive work has already been completed by the GOF team, including work on new curriculum and program planning for all ages in our parish community. Scheduled events will take place on the 1st and 3rd Wednesdays from September through May. First monthly meeting will include a shared meal, childcare for children not yet of school age and adult programming in addition to student classes. 3rd Wednesdays will have student classes and book study or Bible study for adults who wish to remain while their school age children are in class. Students preparing for sacraments of First Reconciliation, First Holy Eucharist, and Confirmation will receive their instruction within the GOF scheduled classes. Kick off evening is scheduled for September 6, 2017. The evening will begin with a meal followed by programming for all ages. Students will meet teachers, adults will be presented with an overview of anticipated programming, introduction to staff and members of the College of Chaplains. Initial response and registrations have been positive.

Various social media modes as well as SNC News email will be utilized to communicate GOF events to SNC students, faculty and staff. Goal is to build community among participants with special emphasis on building community between SNC students and year round parish members.

**Stewardship- Update**

Eric Wagner (SNC Admissions) has agreed to lead efforts towards newly formed Stewardship Committee. Diocese of Green Bay is kicking off a Year of Giving, educating community in ways of giving and increase engagement.

**Next Meeting**

Kevin DeCleenee, Travis VandenHeuvel and Annie Nagle will work on developing academic year meeting schedule.

**Closing Prayer**

Meeting adjourned at 7:48 p.m.