

**ST. NORBERT COLLEGE  
STANDARD RIDER  
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This rider is an essential part of the attached Agreement dated the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ between St. Norbert College, Inc. (herein referred to as "Purchaser") and \_\_\_\_\_ (herein referred to as "Contractor," even though there may be more than one person) for the personal services of the Contractor.

1. To the extent that any of the terms and conditions contained in the contract to which this Standard Rider is attached, or any other addenda or rider thereto attached by Contractor, are in conflict with or contradictory to any of the terms of this Standard Rider, the terms contained in this Standard Rider will be controlling.
2. The parties will attempt to cross out and alter any inapplicable wording in the original contract, as deemed appropriate. However, such alterations should not be considered exclusive to the extent that the above section #1 applies.
3. In no event shall the Purchaser be required to make any advance payments or deposits.
4. It is understood that the Contractor executes this agreement as an independent contractor and is not an employee of the Purchaser. As such, the parties will each be responsible for their own acts of negligence as determined by law.
5. Details and manner of performance are under the control of Contractor. However, Purchaser has the right to direct Contractor to discontinue any activity constituting violation of any federal, state, or local laws.
6. Any requirements that Purchaser comply with terms, provisions, or directions of any agreements, indentures, declarations of trust, etc., shall only be binding if the specific terms of the same are made to and agreed to by the Purchaser, in writing, in advance of contract execution or are added to this agreement.
7. The Contractor shall notify Purchaser at least \_\_\_\_\_ ( ) days prior to the event of the expected time of arrival of Contractor materials and/or Contractor crews. In the event of late arrival of Contractor materials and/or Contractor crews, the Contractor shall reimburse Purchaser for any out-of-pocket expenses incurred on account of such delay.
8. In the event the Contractor is substantially late for the event, or if a vital member(s) is/are not present, or if the Contractor arrives at the event site noticeably under the influence of intoxicating beverages, narcotics, or drugs, Purchaser reserves the right to make an adjustment in fee prior to the performance of Contractor or to cancel the event.
9. Anticipated starting times specified in the contract, subject to minor modifications because of unanticipated occurrences, are of the essence and hence Contractor is required to be at place of performance a sufficient period of time prior to scheduled time of commencement so as to permit timely production.

**CANCELLATIONS**

10. Contractor agrees to furnish payment to the Purchaser for actual appearance preparation costs in the event of a late cancellation, late appearance, or non-appearance within 30 days after billing.
11. If, due to illness, accident, or other causes legally know as Acts of God, or Purchaser is forced to cancel a contract, neither party, nor any representative shall be liable for any payment.

**BREACH OF CONTRACT**

12. This contract and any proceedings to enforce the terms here of shall be governed and enforced under the laws of the State of Wisconsin.
13. This contract, and the terms and conditions contained herein, may be enforced by the Purchaser and by each performer who is a party to this contract or who has, in fact, performed the engagement contracted for.
14. Disputes regarding the terms of the Agreement or claims arising out of its execution or performance may be adjudicated in any Wisconsin court with competent jurisdiction.

**INSURANCE**

15. Purchaser carries liability protection for all its employees. All other individuals and organizations must provide their own liability coverage.
16. Contractor is required to send a Certificate of Insurance to Purchaser prior to the event that includes: St. Norbert College, Inc. and the Premonstratensian Fathers as the Certificate Holder; the Certificate Holder (St. Norbert College Inc., and the Premonstratensian Fathers) named as an additional insured under the "Description of Operations;" and the date(s) of the event(s) noted under the "Description of Operations." You may want to submit this request to your insurance agent to expedite this process. If you have questions contact Kristee Becker, Insurance and Risk Manager, St. Norbert College, (920) 403-3066.
17. Damages to the premises, equipment or properties of Purchaser caused by Contractor or Contractor's staff, either intentionally or through negligence, will be paid for by Contractor or may be deducted from the fee.

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- 18. The Purchaser assumes no responsibility for equipment utilized by Contractor, except in such instances where Purchaser agrees, in writing, to accept custody of same and then only to the extent that loss of injury is occasioned by Purchaser's negligence or intentional acts.
- 19. The Contractor's rider will be followed exactly by the Purchaser unless otherwise indicated on the face of the rider when contracts are returned to Contractor. Failure to provide an up-to-date rider or complete information on technical requirements of equipment prior to the show or event will result in the Contractor paying any additional expenses for equipment or resetting of equipment necessary.
- 20. Contractor certifies that all equipment requested in this agreement for usage at said performance/event will be utilized at said performance/event. Any equipment not used by the Contractor shall be paid for by the Contractor and such costs will be deducted from the agreed upon fee prior to payment by Purchaser.
- 21. The Contractor certifies that he/she will provide the following equipment and/or supplies for this performance/event: \_\_\_\_\_

\_\_\_\_\_  
Failure to provide above equipment or supplies shall result in deduction of Contractor's fees in the amount necessary to provide above equipment and supplies.

- 22. Purchaser may take whatever steps it deems necessary to protect the health, safety, and welfare of the persons attending the performance/event covered by this Agreement.
- 23. Purchaser will not use any of its funds to purchase any form of alcoholic beverages. Sponsoring members and/or Purchaser's staff are not obligated to obtain alcoholic beverages for the Contractor regardless of source of funds.
- 24. Miscellaneous: \_\_\_\_\_

**IN WITNESS WHEREOF**, the parties have caused this contract to be signed on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

Purchaser	_____	Contractor	_____
Signature	_____	Signature	_____
Title	_____	Title	_____
Address	_____	Address	_____
Date	_____	Date	_____