



Individualized Major Application

Student Name: _____

SNC I.D. Number: _____

Title of Major: _____

(Limit title to 30 characters or less)

Advisor(s) or Committee:

1. _____
(Primary advisor)
2. _____
3. _____

Individualized Major Proposal Guidelines

The Individualized Major Program is available for students who have an unusual breadth of academic preparation, a high level of motivation and perseverance, and the ability to assume independence in undertaking their academic work. This program, designed by the student along with a faculty committee or advisor, is designed to meet the student's individual needs as they pertain to the student's area of concentration. The Individualized Major will contain mostly regular SNC courses with additional special topics, internships, independent study courses, and transfer credits as applicable to meet the student's needs. Specific requirements are as follows:

1. Students have the option of structuring an Individualized Major program on a divisional or cross-divisional basis. Students select an advisor, and together they structure a major program. For interdisciplinary majors two or more advisors may be selected. Students and advisors should consult with colleagues within the College who may have personal expertise and experience within the chosen area of study.
2. Proposals should be submitted by the end of the sophomore year or for advanced transfer students after their first semester of attendance at SNC.
3. Majors must have a minimum of 10 courses and with a minimum of 5 courses at or above the 300 level.
4. Proposals are encouraged to include a designated culminating experience or capstone course.
5. Students having a Social Science related major must include DS224 or an equivalent course within their program.
6. Students must provide in their proposal a program rationale, title, individualized statement of academic and career goals and objectives, courses included, and a semester completion plan including General Education.
7. This proposal is submitted to the Office of the Registrar, which will verify accuracy and policy compliance, and then forwarded it to an appropriate Division Chair and the Dean of the College for approval. In case of doubt an appeal may be made to the Committee on Curriculum and Educational Policy. Upon graduation the Individualized Major along with program title is placed on the student transcript.

Additional Guidelines:

1. A student pursuing an Individualized Major may not pursue a second major or a minor in a related area.
2. Students pursuing an Individualized Major must be in good standing and are expected to stay in good standing.
3. Once approved, the student is required to monitor their progress for graduation and register in a timely manner for all regular and special courses. All changes to an approved proposal must be submitted to the Office of the Registrar via a completed Substitution Form. Depending on the change requested, the Academic Dean's approval may be needed.

Purpose & Rationale - Your proposal must contain a detailed and explicit rationale, stating: (a) why an Individualized Major program is appropriate, (b) how it meets your individual academic and career goals including how it prepares you for further study or professional involvement, (c) and how this differs from a traditional major. (Item 6) **Use additional pages as necessary.**

Completion Plan for General Studies - SNC requires that students complete their Upper Biennium General Studies program with courses that are not included in their majors, unless they are double majoring. Please list how you have completed or plan to complete your General Studies program. For courses already completed list your grade and semester taken (i.e. GS1 - RS106 AB Fall 2002). For courses currently enrolled list them as "in progress". For requirements not yet fulfilled, list your desired preferences from the College's approved list of General Studies courses or state "open" if you don't have a preference or are undecided at this time. (Item 6)

Lower Biennium Requirements

GS1 - _____
GS2 - _____
GS3 - _____
GS4 - _____
GS5 - _____
GS6 - _____
GS7 - _____
GS8 - _____
GS9/W - _____

Upper Biennium Requirements

GS1 - _____
GS10 - _____
GS11 - _____
GS12 - _____

Other Program Completion Goals

1. Do you plan to pursue a second major or a minor in addition to this proposed major?

_____ Yes _____ No

1a. If you answered yes to Question 1, please list the program(s) you plan to pursue below and complete 1b.

Second Major: _____

Minor(s): _____

1b. How are the programs you listed in 1a. different and/or complementary to your Individualized major?

Required Courses: (Item 6)

List each required course and describe its purpose in the major. Describe independent studies/ research/ and internships.

Course ID Course Title

Purpose:

Course ID Course Title

Purpose:

Course ID Course Title

Purpose:

Course ID Course Title

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Course ID Course Title

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Course ID Course Title

Purpose:

Use additional pages if necessary

Evaluation Plan - Your proposal must state how and when your program will be evaluated to indicate whether your learning goals have been met. (Item 4) You have two options for evaluation **please choose A or B** below.

I choose evaluation plan ___A ___B.

A. Develop a portfolio of papers, presentations, projects, etc. as you proceed through your major. In your last semester, write a paper outlining what you learned during your course of study and how the items in your portfolio contributed to your learning and your goals. Send the paper and your portfolio to the Office of Institutional Effectiveness during your last semester before graduation. You may send your portfolio and paper to your advisor(s) for review and comment before submission.

B. List below any agreed on learning outcomes you and your advisor(s) have decided on and how you plan to measure them. A summary of your learning outcomes should take place your last semester at SNC by you and your advisor(s) and be submitted to the Office of Institutional Effectiveness.

1. Learning Outcome:

Measurement Method:

2. Learning Outcome:

Measurement Method:

3. Learning Outcome:

Measurement Method:

Description of Capstone Experience - A senior thesis or similar capstone experience, integrating all aspects of your major, is encouraged in the program design. Please describe what your capstone experience will be and the role of your advisor or committee in your experience. (Item 4)

Advisor / Committee Endorsement & Approvals:

Obtain the signatures of your advisor(s) or committee members:

Advisor/ Committee Member: _____ Date: _____
Comments on this proposal:

Advisor/ Committee Member: _____ Date: _____
Comments on this proposal:

Advisor/ Committee Member: _____ Date: _____
Comments on this proposal:

PLEASE BRING THIS PROPOSAL TO THE OFFICE OF THE REGISTRAR FOR REVIEW. Your proposal will then be forwarded on to the appropriate Divisional Chair and the Dean for approval. This proposal will be accepted or rejected by the chair/dean as is or returned to the student for revision, additional comment or clarification, or suggestion.

Divisional Chair Endorsement: _____ Date: _____
Comments on this proposal:

Academic Dean Endorsement _____ Date _____
Comments on this proposal: