The Office of Career & Professional Development utilizes Handshake to help you:
- Explore local and national job and internship postings.
- Make appointments with office staff.
- Upload professional documents (such as resumes and cover letters) for electronic review.
- Allow employers to search for and reach out to students with a public profile to inform them of new opportunities.

Follow these options to access Handshake:

1) Log into Handshake using our campus website:
   a. Go to the Career & Professional Development website (snc.edu/careers):
b. Click on the Handshake information on the right side of the page:

Or you can use the button at the bottom of the left side of the page.
c. Click on the blue “St. Norbert College Login” button:

d. Sign in using your SNC username and password:

e. Fill out the information to complete and customize your profile!

Continue reading to see how to activate via email link
2) Activate your account via email link:
   a. All students should have received an email link from our office via Handshake. The email looks like this:

   ![Email screenshot]

   b. Click on the blue “St. Norbert College Login” button:
c. Sign in using your SNC username and password:

3) Once you have logged in for the first time, it will walk you through different options to customize your account:
   a. Ensure the information on the first page is accurate and click “Get Started”: 
b. Each item on the next page is aimed at helping Handshake understand who you are and what you are looking for. It’s a great way to give employers insight into your strengths and what you hope to find:

Congratulations your profile is active! You can register for events, schedule appointments, look for jobs/internships, and more!