

# Trish Cleveland

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## EDUCATION

St. Norbert College, De Pere, WI

**Bachelor of Arts Degree**, May 2013

*Double Major*: Education and Spanish

Certification: Middle Childhood – Early Adolescence

Cumulative GPA: 3.80/4.0

*Minor*: Mathematics

## INTERNATIONAL EDUCATION

**Fundación de Ortega y Gasset, Toledo, Spain**

Spring 2012

- Gained an advanced level of fluency in Spanish reading, writing, and speaking
- Established cultural awareness and appreciation of diversity
- Used communication, time management, and organization skills for travel plans to navigate through new cities
- Walked over 100km on the Camino de Santiago (Way of St. James) to become a pilgrim
- Lived with host family and experienced the Spanish home life and routine

## STUDENT TEACHING EXPERIENCE

**2nd Grade**, Sunnyside Elementary School, Sobieski, WI

March 2013 – June 2013

**7th/8th Grade Mathematics**, Washington Middle School, Green Bay, WI

January 2013 – March 2013

## PRE-SERVICE TEACHING EXPERIENCE

**Pre-Service Teacher**, Various, Colegio Público Alberto Sánchez, Toledo, Spain

January 2012 – April 2012

- Assisted English teacher for 14 weeks twice a week by leading and supporting instruction
- Adapted quickly to educational setting in a new educational environment for 3, 4, and 7 to 11 year olds
- Created 3 PowerPoint presentations to show comparisons and contrasts between United States and Spain
- Developed awareness of education system including resources available, teaching styles, and behavior management

1st Grade, Jackson Elementary, Green Bay, WI

September 2011 – December 2011

7th/8th Grade ELL, Washington Middle School, Green Bay, WI

November 2011

Bilingual 2nd Grade, Howe Elementary, Green Bay, WI

April 2011 – May 2011

4th Grade, Wrightstown Elementary, Wrightstown, WI

March 2011 – April 2011

5th and 6th Grade, Foxview Intermediate School, De Pere, WI

October 2010 – April 2011

1st Grade, Aldo Leopold Community School, Green Bay, WI

September 2010 – December 2010

Pre-K, St. Norbert College Children's Center, Green Bay, WI

September 2010 – December 2010

K – 3rd Grade, Hillcrest Elementary, Oneida, WI

September 2009 – May 2010

## WORK HISTORY

**Resident Assistant**, St. Norbert College

August 2010 – December 2011, August 2012 - Present

- Supervised a floor of 33 to 35 first year, upperclassmen, and ESL students by maintaining policies, responding to emergency situations, and helping to create and foster a sense of community
- Served as Resident Assistant liaison to first year and upperclassmen residence hall ALIVE teams
- Participated in weekly and bi-monthly floor and hall duty
- Planned and executed community events and social programs for residents
- Took part on the Residential Education and Housing Programming Committee

**Lead Teacher**, Grandma's House Day Care Center, Wauwatosa, WI

Summers 2009, 2010, and 2012

- Created bi-weekly lesson plans with themes: Games Galore, Fourth of July, Mystery, Olympics, Wild about Water
- Designed and instructed an age appropriate lesson plan called "Music with Mr. Tyler" for two and three year olds
- Devised and implemented classroom procedures including Morning Meeting, a marble jar, and 'Zero Waste'
- Supervised various age groups from children ages two to twelve
- Developed creative ways to learn, especially on field trips

**Camp Counselor**, Camp Tekawitha, Shawano, WI

Summer 2011

- Instilled leadership, participation, self-confidence, and cooperation in campers ages 7 to 15
- Organized and led nature activities adapting to the needs of various campers
- Instructed outdoor skills such as compass reading, fire building, and wilderness survival
- Supervised campers during morning and evening flag, all meals, cabin clean-up, quiet time, and evening activities
- Established rules with the cabin weekly focusing on safety, respect, and role-modeling
- Developed age appropriate and weekly cabin activities, lip syncs, and skits

**CAMPUS & COMMUNITY INVOLVEMENT****Optimist Club Vice President**, St. Norbert College

September 2009 – Present

- Created and sustained 'Smiley-Mail' program for Green Bay Area Public elementary school students to receive hand-made decorated cards with pictures and positive messages
- Participated in various service projects dedicated to 'bringing out the best in kids' and serving the needs of children: YMCA Halloween and Valentine's festivities, Tank Elementary school carnivals, tutoring at local schools
- Served as liaison to Leadership, Service, and Engagement's Out of School Time youth programming committee and the Student Community Engagement Council
- Attended the 2012 Optimist International Convention in Milwaukee, WI

**Spanish Club President**, St. Norbert College

May 2010 – May 2011

- Increased number of 'Mesas de Conversación' twofold and number of events and activities threefold
- Initiated and maintained the club's website, a Facebook page, and a handbook for club
- Collaborated with Multicultural Student Services, Ballroom Club, Students of Wisconsin Educators Association, Optimist Club, and various professors to create programs that raised awareness of Hispanic traditions and customs
- Applied for and received 'Organization of the Year' award

**AXIA III Main Team Member**, St. Norbert College Campus Ministry

May 2011 – September 2011

- Facilitated a small group of students on a weekend retreat about various topics associated with the Catholic Church: Reconciliation, Eucharist, Saints, and vocations
- Prepared and presented a talk about a personal faith journey while incorporating catechesis
- Served as Master of Ceremony for the retreat giving announcements and calling for transitions from activity to activity

**TRIPS (Turning Responsibility Into Powerful Service) Program Participant**, Clinton, IA

January 2011

- Assisted at L'Arche, a community for individuals who are developmentally and cognitively disabled for one week
- Attended weekly meetings to prepare 58 hours of actual service at site
- Partook in family meals, prayer, and daily household chores

**TRIPS (Turning Responsibility Into Powerful Service) Program Participant**, Chicago, IL

January 2010

- Supported a fourth grade teacher at Academy of St. Benedict the African-Lafia for one week
- Engaged in weekly meetings to prepare 40 hours of actual service at site
- Conversated with and played piano for Veterans of America hospital residents in Waukegan, IL during MLK Service Day

**SKILLS**

- Technological: proficient with Microsoft Office, iPhoto, and Apple Mac; trained using Cascade server
- Musical: piano (12 years), clarinet (8 years)
- Athletic: strong background in volleyball
- Other: trained in CPR/First Aid in June 2012; completed VIRTUS Training

**HONORS & AWARDS**

- Dean's List
- 2009-2012 Trustees Distinguished Scholarship (Academic)
- 2009-2012 Presidential Scholarship (Academic)
- 2012 Rath Distinguished Merit Scholarship
- 2012 Residence Hall Association Junior Award
- 2011-2012 National Residence Hall Honorary
- 2011-2012 Member, Alpha Delta Gamma National Fraternity