



2018-2019 Verification Worksheet – Dependent Student

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. We must compare the information on your FAFSA with that provided on this form. If there are differences between your FAFSA and the documents you've submitted, we will make corrections to your FAFSA or contact you for further clarification.

Student Information

<i>Student's Legal Name - LAST</i>	<i>FIRST</i>	<i>M.I.</i>	<i>Date of Birth</i>	<i>ID Number</i>
<i>Address (include apt. #)</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	

Family Household Information

List yourself below:

FULL NAME	D.O.B.	NAME OF COLLEGE

List your parent(s) below: even if you do not live with your parents. If your parents are divorced/separated, include **only the parent and stepparent (if your parent has remarried)** whose information you were required to provide on the 2018-2019 FAFSA.

FULL NAME	D.O.B.	RELATIONSHIP – CIRCLE ONE
		Parent or Stepparent
		Parent or Stepparent

Read carefully and list below:

- **List your parents' other children** if (a) your parents will provide more than half of their support from July 1, 2018 through June 30, 2019, or (b) the children would be required to provide parental information if completing a 2018-2019 FAFSA.
- **List other people** if they now live with your parents, your parents provide more than half of their support and your parents will continue to provide more than half of their support between July 1, 2018 and June 30, 2019. Write the names, birthdates, and relationship to the student of these individuals. Also indicate who will be enrolled in college at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018 and June 30, 2019. If you need more space, attach a separate page.

FULL NAME	D.O.B.	RELATIONSHIP	NAME OF COLLEGE
<i>EXAMPLE: John Smith</i>	<i>01/05/1996</i>	<i>Brother</i>	<i>XYZ University</i>

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Tax Filing Status

Student/Parent - Tax Filer

Tax Filers have three options for submitting 2016 Federal Tax information. Please select one option for the student and one for the parent. **If you filed an amended tax return please contact our office.**

Student	TAX FILERS-OPTION 1 (Recommended)	Parent
<input type="checkbox"/>	I have used the IRS Data Retrieval Tool on the FAFSA application on this date. Refer to Acceptable Verification of Tax Information at snc.edu/go/faforms for more information on this option, as not everyone is eligible to use the tool.	<input type="checkbox"/>
date		date
Student	TAX FILERS-OPTION 2	Parent
<input type="checkbox"/>	I have requested a free Tax Return Transcript for tax year 2016, by contacting the IRS at 1-800-908-9946 or www.irs.gov/Individuals/Get-Transcript . I have enclosed a copy of my 2016 Federal Tax Return Transcript, or I will send it separately once I receive it from the IRS.	<input type="checkbox"/>
Student	TAX FILERS-OPTION 3	Parent
<input type="checkbox"/>	I have enclosed a signed copy of my 2016 Federal 1040 Tax Return, or I will send it separately to the St. Norbert Office of Financial Aid.	<input type="checkbox"/>

Student/Parent - Non-Tax Filer

The student and/or parent will not file and are not required to file a 2016 federal income tax return with the IRS. The instructions and certifications below apply to each parent included in the household.

Student	NON-TAX FILERS		Parent
<input type="checkbox"/>	I was not employed and had no income earned from work in 2016.		<input type="checkbox"/>
Student	NON-TAX FILERS		Parent
<input type="checkbox"/>	I was employed in 2016 and have listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is provided. (Provide copies of all 2016 IRS W-2 forms issued by employers). List every employer even if the employer did not issue an IRS W-2 form.		<input type="checkbox"/>
PARENT NON-TAX FILERS			Parent
PARENT REQUIREMENT: Verification of Non-Filing Letter from the IRS is REQUIRED for parent(s) who did not file a 2016 IRS tax return. You can request this by contacting the IRS at 1-800-908-9946 or https://www.irs.gov/individuals/get-transcript			<input type="checkbox"/>
2016 Amount	Student Income Sources	Parent Income Sources	2016 Amount

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student's Signature

Date

Parent's Signature

Date

Updated 1/18/2019