



# 2019-2020 Verification Worksheet – Independent Student

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. We must compare the information on your FAFSA with that provided on this form. If there are differences between your FAFSA and the documents you've submitted, we will make corrections to your FAFSA or contact you for further clarification.

## Student Information

Student's Legal Name - LAST FIRST M.I. Date of Birth ID Number

Address (include apt. #) City State Zip

## Family Household Information

List below the people in the student's household. Include:

- The student and the student's spouse if the student is married.
- The student's or spouse's children if the student or spouse will provide more than half of their support from July 1, 2019, through June 30, 2020, even if the children do not live with the student.
- Other people if they now live with the student and the student or spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2020.

For any household member, who will be enrolled, at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020, include the name of the college.

If more space is needed, attach a separate page with the student's name and ID Number at the top.

Full Name	D.O.B.	Relationship	College	Will be Enrolled at Least Half Time
		Self		

**Note:** We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

## Tax Filing Status

### Student/Spouse - Tax Filer

Tax Filers have three options for submitting 2017 Federal Tax information. Please select one option for the student and one for the spouse. **If you filed an amended tax return please contact our office.**

Student	TAX FILERS-OPTION 1 ( <i>Recommended</i> )	Spouse
<input type="checkbox"/>	I have used the IRS Data Retrieval Tool on the FAFSA application on this date. Refer to <a href="http://snc.edu/go/faforms">Acceptable Verification of Tax Information</a> at snc.edu/go/faforms for more information on this option, as not everyone is eligible to use the tool.	<input type="checkbox"/>
date		date
Student	TAX FILERS-OPTION 2	Spouse
<input type="checkbox"/>	I have requested a free Tax Return Transcript for tax year 2017, by contacting the IRS at 1-800-908-9946 or <a href="http://www.irs.gov/Individuals/Get-Transcript">www.irs.gov/Individuals/Get-Transcript</a> . I have enclosed a copy of my 2017 Federal Tax Return Transcript, or I will send it separately once I receive it from the IRS.	<input type="checkbox"/>
Student	TAX FILERS-OPTION 3	Spouse
<input type="checkbox"/>	I have enclosed a signed copy of my 2017 Federal 1040 Tax Return, or I will send it separately to the St. Norbert Office of Financial Aid.	<input type="checkbox"/>

### Student/Spouse - Non-Tax Filer

The student and/or spouse will not file and are not required to file a 2017 federal income tax return with the IRS. The instructions and certifications below apply to each parent included in the household.

Student	NON-TAX FILERS		Spouse
<input type="checkbox"/>	I was not employed and had no income earned from work in 2017.		<input type="checkbox"/>
Student	NON-TAX FILERS		Spouse
<input type="checkbox"/>	I was employed in 2017 and have listed below the names of all employers, the amount earned from each employer in 2017, and whether an IRS W-2 form is provided. <b>(Provide copies of all 2017 IRS W-2 forms issued by employers).</b> List every employer even if the employer did not issue an IRS W-2 form.		<input type="checkbox"/>
<input type="checkbox"/>	Verification of Non-Filing Letter from the IRS is <b>REQUIRED</b> for individuals who did not file a 2017 IRS tax return. You can request this by contacting the IRS at 1-800-908-9946 or <a href="https://www.irs.gov/individuals/get-transcript">https://www.irs.gov/individuals/get-transcript</a>		<input type="checkbox"/>
2017 Amount	Student Income Sources	Spouse Income Sources	2017 Amount

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

## Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (optional)

\_\_\_\_\_  
Date

Updated 1/18/2019