



HEALTH SERVICES

Directions for Entering Your Required Health Information into the Patient Portal

STEP 1: Logging into the Patient Portal

- This is the website link to the Patient Portal:

<https://snc.medicatconnect.com/>

- You will need the following information to login to the website:

User Name: Your SNC login (example: Mary J Smith is smitmj)

Password: Your SNC email account password

- Login is located at the top right of the web page

The screenshot shows a login form with two input fields: "User Name" and "Password". To the right of these fields is a blue button with a white person icon and the text "Login".

STEP 2: Entering Your Immunizations

- Locate the Immunization icon at the top of the Welcome page and click on the word "Immunization"



- Click on the drop down arrow, then click on "Enter Dates"



- On the next page you will be able to enter your 1st and 2nd MMR (measles, mumps, rubella) dates.

Required

MMR Dose 1 (measles, mumps, rubella)

mm/dd/yyyy 

MMR Dose 2

mm/dd/yyyy 

- When completed, please submit the form by clicking on the "Submit" button on the bottom of the form. 

STEP 3: Completing the Financial Responsibility Agreement

- Locate the Forms icon at the top of the Welcome page and click on the word "Forms"



- On this page you will find the link for the Financial Responsibility Agreement form.

[Financial Responsibility Agreement*](#)

All students must complete this form prior to their visit at Health & Wellness Services.

- Please click on this link, read and enter the required information which is indicated by the red asterisk *. When completed, please submit the form.

STEP 4: Entering Your Health History

- Next, you will also see the link for the Health History form.

[Health History Form SNC*](#)

Prior to starting classes, All incoming students are required to complete the Health History.

- Please click on this link, read and enter the required information which is indicated by the red asterisk *. When completed, please submit the form.

STEP 5: Entering Your Insurance Information

- You can enter your insurance information by clicking on the Insurance icon at the top of the Welcome page.



- This is the next page that you will see. Click on the **Add New** button and search through the listed insurance companies by clicking on the drop down arrow.

Please select your insurance plan below and enter all the fields.



The screenshot shows a form titled 'New Insurance'. At the top left is a blue 'Add New' button (highlighted by a red box and a red arrow from the text above). Below the title are three input fields: 'Insurance Company' (a dropdown menu with a small blue arrow at the bottom right, highlighted by a red box and a red arrow from the text above), 'Policy Number' (with a red 'R' icon), and 'Group Number'. Each of these fields has a light green placeholder text.

- You will need to have your insurance Policy, ID or Member number that will be entered into the "Policy Number" space. You may also have a Group number on your insurance card that will also need to be entered.
- Click the "Add" button found at the bottom of the page when you have

completed the form.

