

PETITION FOR REINSTATEMENT IN THE SNC HONORS PROGRAM

Guidelines

The Faculty Honors Committee reviews and adjudicates petitions for reinstatement from undergraduate Honors students placed on Honors Probation for Academic, Course Requirement Progress, and Ethical Behavior violations.

Please read these instructions carefully. If the entire petition is not completed and signed, the committee will return it to you unread.

Procedures for the reinstatement petition completion:

The committee will base their decision on the following criteria:

- Your personal statement
- Completed undergraduate academic plan

Personal Statement & Academic Plan (required)

1. You must explain the circumstances that led to your academic disqualification/dismissal and the circumstances that now, in your opinion, would lead to greater performance in college. This explanation is very important and should be as complete as possible. Please make sure you sign and date the personal statement.

2. Create a two year academic plan, including your proposed schedule of classes (for each term you plan on attending during the year), information related to plans for advising, meeting with instructors/professors, and any other specific steps you plan on taking to improve upon your previous academic performance. Use the back of the petition or attach a separate sheet if additional room is needed.

Completed petitions should be turned in to Stacey Wanta in the Honors Center prior to the first Academic Advisement Day of the semester preceding anticipated reinstatement.

**FACULTY HONORS PROGRAM COMMITTEE PETITION
PERSONAL STATEMENT**

Name of Student

Student Id

Indicate the term/year you were placed on Honors Program Probation: _____

Advisor's Name _____

Major _____

Please attach a written (not handwritten) and signed statement explaining the circumstances that led you to your Honors program probation and the circumstances that would now lead to greater success in college. You should include information on major field changes, outside work, academic advising, and any relevant information that would aid the Committee in considering your petition. Any documentation to support your statement(s) needs to be included. You must also complete an academic plan, outlining the courses you will take each term and any specific resources you will utilize to ensure your improvement if reinstated.

Reinstatement Academic Plan

Fall 20__	J-term 20__	Spring 20__	Summer 20__
Fall 20__	J-term 20__	Spring 20__	Summer 20__

<p>OFFICE USE ONLY</p> <p>_____ Reinstated _____ Denied Reinstatement</p> <p>Honors Director Signature: _____</p> <p>Date: _____</p> <p>Comments:</p> <p>Student notified:</p>
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