

# Prior Authorization Web Portal Your Easy Online Link to Prescription Decisions

## All Day, All Night Convenience

Our new Prior Authorization Web Portal takes the hassle out of Prior Authorization (PA) requests and follow-up. Using the online portal, you'll be able to fill out, submit, and check the status of PA requests whenever it is most convenient for you. This time-saving tool not only simplifies your job, but also helps ensure the appropriate use of certain prescription drugs.

### **Secure Online Access**

Using the online Portal is easy. Your first step is to register for an account and create a User ID and Password at **www.optumrx.com**. Just click Healthcare Professionals and then Prior Authorizations to get started. Once you have been approved for access — typically within 24-72 hours — you will be able to access the Portal to initiate a new PA or check the status of an existing PA.

To create a new PA, simply fill out the online forms with the necessary information and submit via the Portal. If your patient chooses to fill their prescription with one of our pharmacies, please fax a written prescription to 1-800-853-3844. This prescription is necessary to facilitate dispensing and delivery of requested medication.

You will receive a fax confirmation each time you submit a new PA. Cases that require additional research by our pharmacists will display an on-screen message stating that a decision will be both faxed to you and posted on the web within 72 hours.

#### **Making Your Job Easier**

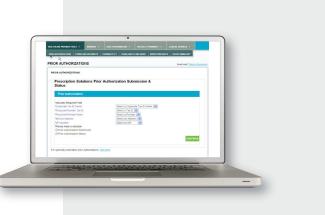
As your online gateway to prescription decisions, the Prior Authorization Web Portal is:

- Simple prompts and drop-down menus guide you through the process
- Convenient enter requests 24/7/365
- Fast a decision will be immediate in many cases
- Informative check status and details of a PA any time of the day or night

#### Get Started

- You will need an Administrator Account and User Account to submit PA requests through the Web Portal. Go to www.optumrx.com, click on Prior Authorizations, and follow the prompts to create these accounts.
- Then, when you're ready:
  Log-in to the Prior Authorization Web Portal
  - Enter provider and
  - patient information — Enter drug name, strength
  - and formulation
  - Provide details of the request and clinical guidelines
  - Submit the PA request
  - Fax the prescription to 1-800-853-3844, if your patient chooses to fill their prescription with us
- You will receive a decision within 72 hours.





Register for the Prior Authorization Web Portal today at **www.optumrx.com**. For more information, call **1-877-309-5345**.



1-877-309-5345 | www.optumrx.com

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OptumRx specializes in the delivery, clinical management and affordability of prescription medications and consumer health products. We are an Optum<sup>TM</sup> company — a leading provider of integrated health services. Learn more at **www.optum.com**.

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