

Respondent Statement of Rights

St. Norbert College

This form is intended for respondents participating in an administrative hearing with an **Area Coordinator.*

Subject to all other provisions of The Citizen, any student or student organization with an infraction under The Citizen shall be presumed not responsible until found responsible by the evidentiary standard of preponderance of the evidence. For severe accusations, repeated offenses, and/or safety concerns, a student may be removed from campus.

<p>Specifically, the respondent's rights <u>before</u> a hearing are as follows:</p>	<p>The respondent's rights <u>during</u> the hearing are as follows:</p>	<p>The respondent's rights <u>after</u> the hearing are as follows:</p>
<p>1. To have a written notice of the charge(s) and an outline of rights prior to an administrative hearing.</p> <p>2. To be assisted by one advisor within or beyond the College. The advisor has no speaking role in the process. If you would like an advisor, you will need to request this option from your hearing officer <u>prior to</u> your administrative hearing. *</p> <p>3. To request for a translator during an administrative hearing. If you would like a translator, you will need to request this option from your hearing officer <u>prior to</u> your administrative hearing. *</p> <p>4. To be treated with respect by campus officials.</p>	<p>1. To appear in person and present your side of the story.</p> <p>2. To be assisted by one advisor within or beyond the College. The advisor has no speaking role in the process.</p> <p>3. To be accompanied by a parent(s) or guardian(s) at the hearing. The parent(s) or guardian(s) have no speaking role in the process. *</p> <p>4. To be assisted by a translator, if applicable.</p> <p>5. To ask any relevant or clarifying questions to the hearing officer upon conclusion of the administrative hearing.</p> <p>6. To be treated with respect by campus officials.</p>	<p>1. To submit an electronic Request for Appellate Consideration Form to the Office of Student Judicial Affairs within 3 business days of receipt of one's outcome letter.</p> <p>2. To be assisted by one advisor within or beyond the College.</p> <p>3. To be assisted by a translator, if applicable.</p> <p>4. To be notified of an appeals outcome within 14 business days or soon after. Upon completion of the appeals process, the decision rendered by the hearing officer is final and cannot be changed.</p> <p>5. To be treated with respect by campus officials.</p>

An asterisk () indicates requirement of a FERPA Authorization Release by the respondent.*

I _____ **have received and reviewed the information listed above on this form.**
Respondent's Printed Name

Student Signature:

Today's Date:
