St Norbert College Parish Vision & Mission Statement

and

Addendum to the Parish Pastoral Council Policies
of the Dioceses of Green Bay (Dated January, 2015)

Parish Pastoral Council
St. Norbert College Parish
(Old St Joseph Church)
Initial Constitution of the Council 1996
Revised: March, 2002
Revised: December, 2004
Revised: October, 2012
Revised: January, 2019

MISSION STATEMENT FOR ST. NORBERT COLLEGE PARISH @ Old St Joseph Church
Guided by the Holy Spirit, the Sacred Scriptures, the Roman Catholic tradition, and the Norbertine ideal of communio, St. Norbert College Parish is dedicated to maintaining a welcoming, caring, and nurturing faith community grounded in the Gospel of Jesus Christ.

VISION STATEMENT FOR ST. NORBERT COLLEGE PARISH @ Old St Joseph Church
St. Norbert College Parish provides opportunities for growing and maturing in our Catholic faith through liturgy, prayer, education and faith formation, and social justice ministries; respecting the religious traditions of other faiths, as well as the dignity of all God's people regardless of gender, race or way of life.
Parish Pastoral Council adopts the GB Diocese Parish Pastoral Council Policies with exceptions in addendum that follows;  

Addendum: St. Norbert College Parish @ Old St. Joseph Church  
De Pere, WI

I: Name

This organization shall be called the Parish Pastoral Council of St. Norbert College Parish

II: Membership

A. The members of the Parish Pastoral Council shall be:

1. Ex-officio
   a. The Pastor/Pastoral Leader
   b. Parish Finance Council member if not an elected Pastoral Council member
   c. Lay Secretary Trustee; ex-officio per diocese page 4. E.1 which states with the exception of pastoral leader and secretary lay trustee, all members of council are selected at large. SNC Parish chose to put lay trustee in ex-officio which still makes this position a member of pastoral council. We want to have more flexibility by raising our at-large members over the recommended 12 due to changing schedules/timing for our student members.

2. Up to 14 selected at large; up to 7 student members and up to 7 non-student members.
   a. Four shall serve as officers of the Parish Pastoral Council and, along with the Pastor/Pastoral Leader, shall constitute the Executive Committee.
      i. Two Chairpersons, one student and one non-student member will share equal responsibility for all duties of the office of Chairperson. The Co-chairs will agree on the assignment of all duties.
      ii. Two Co-Secretaries, one student and one non-student member will share equal responsibility for all duties of the office of Secretary. The Co-secretaries will agree on the assignment of all duties.
   b. Members shall serve as liaisons of standing committees, as approved and/or directed by the Pastor/Pastoral Leader.

B. Terms of Office

1. Terms of office begin and end with the first spring meeting following Council Elections.
2. Members of the Council will be elected at-large by student and non-student members.
III. Officers

A. Co-Chairperson
   1. The duties of the two Co-Chairperson shall be:
      a. To chair the Parish Pastoral Council and the Executive Committee meetings.
         i. To set and send agenda to Council members in advance of meetings.
         ii. To provide time for prayer and reflection setting a climate of faith.
         iii. To appoint ad hoc committees as necessary.
         iv. To carry out the directives of the Parish Pastoral Council Policies of
             the Dioceses of Green Bay and this Addendum.
         v. To chair the nomination/election committee.
         vi. To carry out other duties as appropriate to the office.
      b. To carry out other duties as appropriate to the office, including:
         i. To represent and/or sign for the Council when necessary.
         ii. To be the official representative of the Council to the parish and
             college community, the Diocese of Green Bay and the public.

B. Co-Secretaries
   1. The duties of the Co-Secretaries shall be:
      a. To be responsible for accurate minutes of all Council meetings and insure a
         copy is placed in the parish files.
      b. To respond to all Council correspondence as directed by a chairperson.
      c. To be a member of the executive committee.
      d. To write Council announcements for publication.
      e. To distribute the minutes to each Council member in advance of the next
         meeting.
      f. To maintain the official list of Council members, their terms and
         attendance, as well as the list of the committee members.
      g. To carry out other duties as appropriate to the office.

IV. Nomination/Selection/Election

A. The Parish Pastoral Council shall set a date for a weekend during February or March
   when all parishioners can freely nominate members, including themselves, for available
   positions for Parish Pastoral Council.
B. On a weekend in April, the Pastor/Pastoral Leader shall randomly draw names of
   nominees from the chalice to fill vacant position(s) on the Council.

V. Committees

In addition to the committees listed in Article VI, C. in the Parish Pastoral Council Policies of
the Dioceses of Green Bay, St. Norbert College Parish will incorporate a Student Engagement
Committee as a standing committee.
Dated: January 27, 2019

Co-Chairs: Nancy VanderZanden  Nicolas Schmudlach

Pastoral Leader: Kevin DeCleene

Council Members:
Debbie Faase  Clay Van Diest
Anne Danen  Ben Moreau
Bryan Spaeth  Bethany Doll
Matt Markowski  Haley Herbst
Noah Buhle
# Example of 2019 Council Member Terms

## St. Norbert College Parish Pastoral Council

### 2018/2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Gender</th>
<th>Status</th>
<th>Role / Liaison</th>
<th>2018/19</th>
<th>19/20</th>
<th>20/21</th>
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<tbody>
<tr>
<td>Travis VandenHeuvel*</td>
<td>M</td>
<td>YR</td>
<td>*Sabbatical (leading 50 year event)</td>
<td>ends</td>
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<tr>
<td>Nancy VanderZanden</td>
<td>F</td>
<td>YR</td>
<td>*co-chair</td>
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<td>Debbi Fazio</td>
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<td>YR</td>
<td>Liturgy / Worship</td>
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<td>Living Justice</td>
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<td>Matt Markowski</td>
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<td>Faith Formation</td>
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<td>Alexandra Fuenger*</td>
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<td>*Sabbatical (study abroad)</td>
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<tr>
<td>Clay Van Derst</td>
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<td>Kevin DeCleene</td>
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<td>Trustee Secretary</td>
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