

April 23, 2013

Ballroom Club
Benjamin Lepak

Dear Ben,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Printing of posters	4.00	4.00	
Stipends for Instructor	3,000.00	3000.00	

TOTAL ALLOCATION **\$3,004.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Beyond Borders
Ashley Hirsh

Dear Ashley,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	20.00	20.00	
Printing	120.00	55.00	reduced per SAF guidelines
Postage	3.00	3.00	
SNC Day	50.00	0.00	do not fund promotional items for the public
Intern. Cooking night Fall	283.00	283.00	
Intern. Cooking night Spring	283.00	283.00	
Halloween Dance	195.00	195.00	
Intern. Women's Day	382.00	382.00	
International Departures	50.00	0.00	limited SAF funding
International Ed. Week	310.00	310.00	

TOTAL ALLOCATION

\$1,531.00

Activate Your Allocation

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Biology Club
Jordan Vrubrely

Dear Jordan,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	14.00	14.00	
Posters	45.00	45.00	
Plant Sale spring/fall	370.00	370.00	
HY-Clean up	54.00	54.00	
Misc. Event	75.00	0.00	not enough information presented
Allocated		483.00	
Minus 10% late fee		48.30	
TOTAL ALLOCATION		\$434.70	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Black History Month
Bridgit Martin

Dear Bridgit,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Advertising	200.00	100.00	reduced per SAF guidelines
Postage	150.00	75.00	in line with other student organizations
Soul Food Dinner	6250.00	4450.00	reduced speaker costs, but student food
Opening Event	1100.00	1100.00	
Spoken Word/Hip Hop	1026.00	1026.00	

TOTAL ALLOCATION **\$6,751.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Campus Center
John Seckel

Dear John,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	50.00	50.00	
Printing	500.00	500.00	
Service Contracts	6,850.00	6850.00	
Telephone	1000.00	1000.00	
ACUI membership	700.00	700.00	
Campus Center training	750.00	750.00	
Building Operations	35,000.00	35000.00	
Yoga Class Instructor	3000.00	3000.00	
Certificate Classes	1,500.00	1500.00	
LSE Carpet	10,500.00	10500.00	
Wellness Equipment	1,000.00	1000.00	
3 Spin Bikes	3,000.00	3000.00	

TOTAL ALLOCATION **\$63,850.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

CRU
John Pini

Dear John,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Freshman Survival kits	500.00	200.00	in line with last year
Posters	100.00	100.00	
Twin Cities Convention	2000.00	2000.00	
Fall Getaway	800.00	800.00	
Campus Wide Speaker	2000.00	2000.00	
Leadership TREK	2000.00	2000.00	
Allocated		7100.00	
Minus 10% late fee		710.00	
TOTAL ALLOCATION		\$6,390.00	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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- Review “How to Manage SAFAC Funding and Your Banner Account.” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Campus Safety
Steve Jakups

Dear Steve,

This letter details your request, any cuts with justification and suggestions, and the actual allocation

Your Allocation Detail	Request	Allocated	Notes from Allocations Committee
Itemized Area			
Flash Light give away	800.00	0.00	per SAF guidelines promotional items not allowed

TOTAL ALLOCATION **\$0.00**

Activate Your Allocation _____
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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

College Democrats
Holly Nickerson

Dear Holly,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail	Request	Allocated	Notes from Allocations Committee
Itemized Area			
Recruitment	40.00	11.00	reduced per SAF guidelines
Printing	25.00	25.00	
College Dem. Convention	999.01	10.00	
Mock U.S. Congress	25.00	0.00	funded in printing request
Campus Wide Speaker	5,569.00	3319.00	cut speaker costs, in line with other organizations
TOTAL ALLOCATION		\$4,114.00	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Crew Club
Marissa Hoell

Dear Marissa,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Recruitment	10.00	10.00	
Coach Stipend	200.00	200.00	
Tail of the Fox	250.00	250.00	
Head of the Rock	500.00	500.00	
Bent Hammer	100.00	100.00	
Il. Collegiate Invite	500.00	500.00	

TOTAL ALLOCATION **\$1,560.00**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Dance Marathon
Ryan Engesser

Dear Ryan,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	332.50	277.50	cut 1 banner request
Flyers & brochures	48.50	48.50	
Childrens Hosp. trip	546.00	300.00	contract school bus
Dance Marathon	10195.00	9195.00	reduced food costs
Craft Supplies	125.00	100.00	limited craft supplies
Football Game Picnic	300.00	0.00	do not fund food per SAF guidelines
Pumpkin Decorating	400.00	300.00	limited funding
Activities Room	100.00	100.00	

TOTAL ALLOCATION **\$10,321.00**

Activate Your Allocation

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Enactus
Amy Diestler

Dear Amy,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	155.00	155.00	
Printing	66.00	66.00	
Leadership Conf.	880.00	880.00	
National Convention	6,000.00	6000.00	

TOTAL ALLOCATION **\$7,101.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Entertainment 2 Knight
John Seckel

Dear John,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Posters	300.00	300.00	
NACA Membership	700.00	700.00	
Telephone	45.00	45	
NACA Conf.	3,300.00	3300.00	
Summer Training	100.00	100.00	
Friday Night Series	48000.00	48000.00	
Java Jams	12000.00	12000.00	
GTC	4,500.00	4500.00	
Homecoming	4,500.00	4500.00	
End of Year Party	15,000.00	14,000.00	limited funding

TOTAL ALLOCATION **\$87,445.00**

Activate Your Allocation

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

French Club
Adam Deboscher

Dear Adam,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Promotional Banner	55.00	55.00	
Printing	5.50	5.50	
Movie Night	450.00	450.00	
Crepe Night	320.00	320.00	

TOTAL ALLOCATION **\$830.50**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Graphos
Laurie MacDiarmid

Dear Laurie,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Fall Issue	1500.00	1500.00	
Spring Issue	1500.00	1500.00	
Fall Editor Stipend	200.00	200.00	
Spring Editor Stipend	200.00	200.00	
Allocation		3400.00	
Minus 10% late fee		340.00	
TOTAL ALLOCATION		\$3,060.00	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Habitat for Humanity
Marissa Strothenke

Dear Marissa,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Programming			
Shack a Thon	275.00	275.00	
Advertising	50.00	50.00	

TOTAL ALLOCATION **\$325.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Student Honors Program
Tara Mendez

Dear Tara,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Programming			
Printing – posters	100.00	100.00	
NCHC Conf.	3084.00	2140.00	cut travel to \$250.00 per SAF guidelines
Ropes Course	670.00	670.00	

TOTAL ALLOCATION **\$2,910.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

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Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Japan Club
Michael Klosiewski

Dear Michael,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Programming			
Printing – posters	16.00	16.00	
Pumpkin Carving	40.00	40.00	
Easter Egg Dyeing	22.00	22.00	
Trip to New Zoo	50.00	50.00	
Japan/Amer. Cooking	100.00	100.00	
Mochi Tsuki	50.00	50.00	
Welcome Dinner	200.00	0.00	do not fund student meals
Ice Skating	100.00	50.00	cut ticket costs – personal gain
Roller Skating	100.00	50.00	cut ticket costs – personal gain
Tea & Tutoring	25.00	25.00	
SNC Day	40.00	40.00	
Defensive Driving	23.50	23.50	

TOTAL ALLOCATION **\$466.50**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Knights for Life
Robin Wabalickis

Dear Robin,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Programming			
Pro-Life Cupcake Day	50.00	50.00	
Baby Bottles	100.00	100.00	
Involvement Fair	50.00	50.00	
Poster	20.00	20.00	
WI Right to Life	430.00	320.00	reduced lodging to \$80.00 per guidelines

TOTAL ALLOCATION **\$540.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

LA Alianza
Sandra Payan

Dear Sandra,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Materials for Conf.	40.00	40.00	
Day of kids materials	15.00	15.00	
Thank you cards	30.00	10.00	
Big Posters	65.00	65.00	
Entertainer	30.00	30.00	
Laser Tag Equipment	575.00	0.00	limited SAF funding
Flowers and Herb Day	15.00	15.00	
Sugar Skull Molds	12.50	12.50	
Speaker	5769.00	3319.00	reduced speaker costs and travel

TOTAL ALLOCATION **\$3,506.50**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Lacrosse Club
Jacob Hofer

Dear Jacob,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Lacrosse Balls	100.00	100.00	
Coach Stipend	200.00	200.00	
Great Lakes League	1,500.00	1500.00	
League Tourney	1,000.00	800.00	reduced hotel costs per guidelines
Away Games	300.00	300.00	
Uniforms	3,000.00	1500.00	funded 2 years ago, reuse old jerseys
Indoor Practice	525.00	525.00	

TOTAL ALLOCATION **\$4,925.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Leadership Development
Shelly Mumma

Dear Shelly,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
SORR Room Supplies	2,050.00	2050.00	
Graphic Design Intern	1,200.00	1200.00	
Assoc. Frat. Leaders	5,415.00	2820.00	reduced hotel, registration, cut travel
Org. Access	2,850.00	2000.00	limited funding
Greek Week Ed.	5,000.00	3000.00	in line with other organizations

TOTAL ALLOCATION **\$ 11,070.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Mission and Heritage
Julie Friedman

Dear Julie,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Campus Convocation	2000.00	2000.00	

TOTAL ALLOCATION **\$2,000.00**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account.” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Multicultural Student Services
Bridgit Martin

Dear Bridgit,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Asian Celebration	1,450.00	1000.00	cut food costs, limited craft supplies
Native American week	1,850.00	1550.00	reduced dancer costs and craft supplies
Fiesta Celebration	4,300.00	3200.00	do not fund student meals

TOTAL ALLOCATION **\$5,750.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Office of Prevention Education
Melissa Vergara

Dear Melissa,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	550.00	115.00	cut gift cards and buttons
Bystander Intervention	500.00	200.00	reduced per SAF guidelines
Peer Lead. Books	1,000.00	0.00	do not fund gifts to students
StrenghtsQuest Asses.	625.00	625.00	
Bystand. Interv. Snc 3d	1,700.00	0.00	do not fund promotional items per guidelines
Prevent. Office Asst.	3,480.00	3480.00	
Campus Speaker	2,000.00	2000.00	
Programming Funds	2,250.00	2250.00	

TOTAL ALLOCATION **\$8,670.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Optimist Club
Kathy Gordon

Dear Kathy,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Smiley Mail	75.00	75.00	
Printing	50.00	22.00	per SAF guidelines
Postage	50.00	50.00	
International Conf.	1,100.00	940.00	reduced lodging to \$80.00 per guidelines
Internat. Group Dues	900.00	600.00	only funding active members

TOTAL ALLOCATION

\$1,687.00

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account.” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

OxFam
Marisa Strothenke

Dear Marisa,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	115.00	115.00	
Printing	50.00	33.00	per SAF guidelines

TOTAL ALLOCATION **\$148.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Phi Delta Theta
Connor Romenesko

Dear Connor,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Poster Boards	20.00	20.00	
Pres. Leader. Conf	760.00	550.00	reduced airfare and lodging, cut other expenses
Emerging Leaders	775.00	535.00	reduced lodging and cut other expenses
Leadership Consultant	400.00	0.00	Organization should be paying these costs
Allocation		1105.00	
Minus 10% late fee		110.50	
TOTAL ALLOCATION		\$994.50	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Pi Sigma Alpha
Bojan Francuz

Dear Bojan,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Posters	20.00	11.00	per SAF guidelines
Postage	10.00	10.00	
Political Science Conf.	400.00	400.00	

TOTAL ALLOCATION **\$421.00**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Pre-Health Science Club
Kevin Beine

Dear Kevin,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Brain Aware. Supplies	75.00	100.00	
Printing	25.00	25.00	
Postage	25.00	25.00	
Professional Panel	50.00	0.00	funded in supplies area

TOTAL ALLOCATION **\$150.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Residence Hall Association
Danielle Brockert

Dear Danielle,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Office supplies	50.00	25.00	cut misc. org. items
Printing	220.00	220.00	
Postage	40.00	40.00	
Stipends	2,000.00	2000.00	
Telephone	45.00	45.00	
GLACURH	3,000.00	3000.00	
WURHA	2,500.00	2500.00	
NACURH	3,400.00	0.00	already funded 2 conferences
Family Weekend	2,885.00	2885.00	
MADD rakes/tarps	350.00	0.00	funded last year
Lambeau Leap	2,950.00	2950.00	
Winter Carnival	800.00	400.00	please use student dj
Hunger Clean up	500.00	500.00	
Mystery Bus Tour	1,090.00	1090.00	
Dance Marathon	500.00	500.00	
Knight Owl Events	400.00	400.00	

TOTAL ALLOCATION **\$16,555.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Society for Human Resource Management
Kourtney King

Dear Kourtney,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Printing	25.00	25.00	
Student Conference	600.00	560.00	reduced hotel cost per SAF guidelines
State Convention	750.00	610.00	reduced hotel cost per SAF guidelines

TOTAL ALLOCATION **\$1,195.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Viva Espanial – Spanish Club
Laura Gordon

Dear Laura,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Supplies	50.00	50.00	
Printing	100.00	55.00	reduced per SAF guidelines
Dia de Los Muertos	100.00	100.00	
Semana Santa	150.00	150.00	

TOTAL ALLOCATION **\$355.00**

Activate Your Allocation _____
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating.” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account.” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

St. Norbert Times
Nicole Dunbar

Dear Nicole,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate you allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Office Supplies	175.00	175.00	
Printing 14 issues	10,000.00	10000.00	
Stipends	10,760.00	5700.00	in line with last year's request
Telephone	45.00	45	
Postage	100.00	100.00	
ACP College Media Conf	3,750.00	2710.00	reduced registration, hotel and travel per guidelines
Camera	200.00	200.00	
ACP Accreditation	110.00	110.00	
SPLC Accreditation	120.00	120.00	
Involvement Fair	50.00	11.00	per SAF guidelines
TOTAL ALLOCATION		\$19,171.00	

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the "Guidelines for Spending/Allocating:" www.snc.edu/safac/guidelines.html
- Review "How to Manage SAFAC Funding and Your Banner Account:" www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you "have reviewed the spending guidelines and how to manage funding" and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Student Government Association
Akeem Edmunds

Dear Akeem,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail

Itemized Area	Request	Allocated	Notes from Allocations Committee
Office Supplies	75.00	50.00	in line with other organizations
Town Hall meetings	250.00	250.00	
Printing costs	400.00	300.00	in line with other organizations
Stipends	6,650.00	6650.00	
Postage	20.00	10.00	reduced per cost of postage
Fall SGA retreat	762.00	0.00	deemed unnecessary
Hockey Fan Bus	1650.00	1000.00	cut thunder sticks and beads, 7 games funded
Homecoming Event	1000.00	1000.00	
SGA Banner	80.00	80.00	

TOTAL ALLOCATION **\$9,340.00**

Activate Your Allocation

Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the "Guidelines for Spending/Allocating:" www.snc.edu/safac/guidelines.html
- Review "How to Manage SAFAC Funding and Your Banner Account:" www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you "have reviewed the spending guidelines and how to manage funding" and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Theta Phi Alpha
Emily Gear

Dear Emily,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Theta Phi Conf.	2,004.89	1100.00	reduced hotel, registration and travel

TOTAL ALLOCATION **\$1,100.00**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the “Guidelines for Spending/Allocating:” www.snc.edu/safac/guidelines.html
- Review “How to Manage SAFAC Funding and Your Banner Account:” www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lsc@snc.edu indicating that you “have reviewed the spending guidelines and how to manage funding” and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee

April 23, 2013

Zambia Project
Alex Christian

Dear Alex,

Congratulations on your quest to receive student activity support! This letter details your request, any cuts with justification and suggestions, and the actual allocation. *In order to activate your allocation, please read this entire letter and complete what is asked.*

Your Allocation Detail			
Itemized Area	Request	Allocated	Notes from Allocations Committee
Postage	100.00	100.00	
Printing	100.00	100.00	
World of Hope Gala	1625.00	1625.00	
Zam Jams	175.00	150.00	reduced printing, funded under printing
Seroogy's Fund. Adver.	10.00	0.00	funded printing earlier

TOTAL ALLOCATION **\$1,975.00**

Activate Your Allocation
Whoever is responsible for handling the SAF funding next year (this can wait until the fall if you do not know who that will be yet) needs to complete the following:

- Review the "Guidelines for Spending/Allocating:" www.snc.edu/safac/guidelines.html
- Review "How to Manage SAFAC Funding and Your Banner Account:" www.snc.edu/safac/funding.html
- Understand that you must keep a ledger addressing your SAF spending. A copy of this ledger will be required when you request allocations for next year. Failure to keep a ledger will jeopardize your funding in the next year.

Upon completion, send an email to lse@snc.edu indicating that you "have reviewed the spending guidelines and how to manage funding" and understand that you need to keep a ledger. Once LSE receives this, your funding will be transferred into your banner account (a banner account will be set up for you if you do not have one). Once again, congratulations and best wishes on your endeavors this year.

Sincerely,

Fr. Jay Fostner
Vice President for Mission and Student Affairs

CC: John Seckel, Advisor to SAF Committee
Alex Christiansen, Chair of SAF Allocation Committee