Student Resource Guide
2021-22

Divisions of Academic Affairs and Student Affairs
Contents

SNC COVID-19 Response
Academic Success, Support & Accessibility
Academic Advisement
Library Services
Academic Service-Learning
Center for Norbertine Studies
Collaborative Undergraduate Research
Cassandra Voss Center
Norman Miller Center
Athletics
Fitness & Sports Center
Registrar’s Office
Study Abroad
Writing Across the Curriculum (WAC)
SNC Autism Spectrum (ASD) Support Program
Share a Concern
Bias Reporting
Student Support
Campus Card and Information Services
Bursar Office
Multicultural Student Services
Student Employment Opportunities
Residential Community
The Emmaus Center for Spiritual Life and Vocation
Title IX
Counseling & Psychological Services (CAPS)
Office of Career and Professional Development
Health Services
Sturzl Center for Community Service & Learning
St. Norbert College Parish
Campus Safety
Student Government Association (SGA)
TRIPS Alternative Break Service Trips
Wellness by Design
Food Insecurity Program
Visual and Performing Arts
ITS Service Desk
Financial Aid
Dining Service Meal Plan

SNC COVID-19 Response
General info and updates
Frequently asked questions
Academic Success, Support & Accessibility

We provide all students supportive services including study skills help, time management training, reading skill development, individual and group tutoring, academic coaching, academic advising and counseling, as well as resources for students with disabilities.

Request a Tutor
Tutoring is available at no cost to all enrolled students at St. Norbert College. Tutors are peers who have been recommended by St. Norbert College faculty. This service is a supplement to classroom instruction; assistance available during professor’s office hours; and teaching assistants (TAs). Tutoring is available for any class for which we have a qualified tutor.

Academic Peer Mentoring Program
Academic Peer Mentors are peers who have taken the course and are knowledgeable in the course content. They facilitate weekly sessions to review and reinforce material to encourage deeper understanding. Peer mentors are led by the associate director of the office of academic success, support and accessibility.

Academic Advisement
At St. Norbert College, academic advising is integral to each student’s academic success. Academic advisors serve as a campus resource for students, assisting them in meeting their academic and career goals. Your academic advisor is someone who can guide you in your decision-making, self-understanding and intellectual growth over your years at St. Norbert College.

Library Services
The Mulva Library is the intellectual heart of campus, and a space where you can just be. The Library provides free access to books, articles, and media for class or personal use. Borrow on-campus materials or request and access materials not available on campus. Library staff help you narrow and define your paper topics, provide expert guidance on what sources to use, help you look stuff up, and help with organizing your sources. At the library, you can check-out a whiteboard for studying, borrow a book for an entire semester, film yourself in the broadcast studio, record your podcast in the audio recording booth, use Adobe Creative Cloud Suite on a basement Mac, borrow a laptop, or get an ebook or textbook for class.
Academic Service-Learning

Community-engaged courses are grounded firmly in the idea that service-learning paired with reflection can be a medium for personal growth and life-changing experiences. In these classes, students might engage in and analyze their service at a placement in the community, complete a project for a community partner, or present research conducted for the community. Here, students can improve their critical thinking abilities, preparing themselves as civically responsible members of a diverse world. Academic service-learning courses exist in various disciplines across the curriculum and are designated as “Community Engagement-Service-Learning.” For more information about these experiential courses, especially as you consider your next semester’s schedule.

Center for Norbertine Studies

The Center for Norbertine Studies strives to explore, in collaboration with Norbertines throughout the world, how this precious heritage, so rich in its cultural expression and influence down through the centuries and in today’s diverse global community, can inform and help shape spiritual, intellectual and cultural life on our campus.

Collaborative Undergraduate Research

There are many opportunities available for you to partner with faculty and/or staff in relevant, rigorous and meaningful scholarly activities. The St. Norbert Collaborative: Center for Undergraduate Research provides resources to help students participate in undergraduate research, scholarship, and creative activities to build research and communication skills. It also provides students the chance for professional publications and presentation opportunities. The Collaborative manages academic year and summer research awards, conference travel grants, the Summer Undergraduate Research Fellowship (SURF) program, and the annual Undergraduate Research Forum. Additionally, the Collaborative provides many division- and discipline-specific fellowships and awards to support scholarly endeavors.
Cassandra Voss Center
snc.edu/cvc

The Cassandra Voss Center (CVC) at St. Norbert College is a focal point for education & awareness about gender & diversity among faculty, staff and students at St. Norbert and beyond. The CVC is a nationally recognized center for examining identity & inclusion, connecting theory, research, experiential learning, and co-curricular development for students and the greater community. The CVC and its programs are Scholarship-driven, Welcoming, Innovative, and Fun, focusing on intersectionality - understanding the many aspects that interact to make up each person's identity and worldview.

Norman Miller Center
snc.edu/millercenter
nmc@snc.edu | 920-403-3881 | NMC on Facebook

The Norman Miller Center for Peace, Justice & Public Understanding partners with all academic disciplines (and the Peace and Justice Minor in particular) to cultivate awareness, compassion, and commitment to justice and the building of sustainable peace. Recognizing that informed action depends on understanding, the center sponsors lectures, films, art exhibits, and other creative programs, engaging issues with charity and clarity.

Broad, sustainable peace requires the informed action of change agents from every sector of society. The co-curricular programs of the Norman Miller Center equip individuals to understand and partner for change in some of the most complex issues of our time. The center helps students become informed and hopeful realists who promote the common good through creative collaboration, rigorous scholarship and an appreciation for Catholic social teaching.

The Norman Miller Center is located on the first floor of Michels Commons.

Athletics
athletics.snc.edu

Athletics has a proud history of success at St. Norbert College, dating back to 1916 when we offered our first sport - varsity basketball. Today, nearly 600 student-athletes - or 30% of the student body - participate in 23 varsity sport programs. The Green Knights boast 15 NCAA individual and team national championships and nearly 160 conference championships. Even more impressive is the track record of success in the classroom, as SNC student-athletes consistently lead the conference in academic honor roll recognition.

Students attend athletics events for free: Simply show your student ID at the entrance. To learn more about upcoming games, visit athletics.snc.edu or connect with @SNCAthletics on Twitter, Instagram or Facebook.
Fitness & Sports Center

The Mulva Family Fitness & Sports Center underwent a $26 million expansion and renovation, which was completed in May 2017. The refurbished and enlarged facility features a state-of-the-art fitness center and a swimming pool on the east side of the sports center, looking out to the Fox River. Find hours of operation and sign-up information.

Registrar’s Office

The Registrar’s Office provides support and information to students regarding registration, academic standing, graduation information, degree audits, and many other services. We are located in Todd Wehr Hall or information can be found at www.snc.edu/registrar. Students are welcome to contact us in person, by email at registrar@snc.edu or by phone at 920-403-3949.

Study Abroad

The Center for Global Engagement offers study abroad opportunities with more than 75 programs in over 30 different countries. In addition to semester-long programs, the college offers short-term Global Seminars. These seminars, available in January and during the summer, are led by SNC faculty for groups of SNC students. Global Seminars vary in topic and location. For those interested in staying closer to home, domestic study away programs are also offered. Explore program options and schedule an appointment to meet with a study abroad advisor on the study abroad website: snc.edu/cge/studyabroad.

Writing Across the Curriculum (WAC)

SNC offers a Writing Across the Curriculum (WAC) program that benefits all students in the form of writing intensive (WI) designated courses. Writing is a fundamental part of knowledge-making and communication, no matter your discipline or major. Per the Core Curriculum, every student must complete one WI course within their first two years on campus. Students in WI classes will be guided in their writing by composing roughly 3,000 words of polished work (the equivalent of 3-4 formal essays, one of which should include a research component). Your professors will guide you through the writing process, provide you with oral and/or written feedback, and give you the opportunity to revise and reflect upon your work. You will also receive an introduction to academic library research, appropriate documentation expectations for your field, and best practices in using research materials.

Contact the WAC Director, Dr. Kat O’Meara, with any questions: kat.omeara@snc.edu.
SNC Autism Spectrum (ASD) Support Program
snc.edu/counseling/autism.html

General Goals of the Program
● Tailored support to the individual students in the program.
● Assist with transition from home and high school to college.
● Assist students as they move from freshman to senior, to life after SNC (graduate school, first job, etc).
● Enhance academic success while addressing social/interpersonal skills, self-advocacy and emotional regulation.

Each of our counselors has received autism spectrum disorder (ASD) training and is prepared to assist students on the spectrum. Counselors also provide campus-wide training and education for faculty, staff and students. The number of students participating in this support program is limited. To obtain further information and selection criteria, please contact Dr. Bruce Robertson.

Share a Concern
snc.edu/shareaconcern

Our goal is to provide St. Norbert College students, faculty, staff and visitors a safe environment in which to live, study and work. You are a partner in this mission! In alignment with the college’s Catholic and Norbertine values, we approach each report with great respect for the dignity of the individual.

Bias Reporting
snc.edu/diversityaffairs/biasincidents

In order to flourish in an educational and work environment, all members of a college campus must feel safe and respected as equally valued members of the community.

Student Support
corday.goddard@snc.edu

If you find yourself in need of support, food, financial resources, etc., please reach out to Dr. Corday Goddard, assistant vice president of student affairs.
Multicultural Student Services
snc.edu/multicultural

The office of multicultural student services works to uphold the values of the St. Norbert College mission statement by respecting the sacred dignity, and embracing the diversity, of all persons.

Student Employment Opportunities
snc.edu/studentemployment/jobs.html

Various departments on campus offer employment opportunities to SNC students during the academic year and throughout the summer.

Residential Community
snc.edu/campuslife/residentialcommunity

The true college experience doesn’t happen just in the classroom. It happens on your way to Ruth’s Marketplace with your friends. It happens during a study session with your floormates. It happens while you’re up late having a heart-to-heart with your roommate. Find Residential Student Housing Resources.

The Emmaus Center for Spiritual Life and Vocation
snc.edu/emmauscenter

The Emmaus Center for Spiritual Life & Vocation joyfully cultivates the spiritual development of all members of the college and brings to life the Catholic, Norbertine, and Liberal Arts traditions by fostering relationships and forming communities.

Title IX
snc.edu/titleix/students

Any student, faculty, staff member, or applicant for admission who has concerns about sex discrimination or sexual misconduct is encouraged to seek the assistance of a Title IX coordinator. Make an online Title IX report.
Counseling & Psychological Services (CAPS)
snc.edu/counseling

Counseling & Psychological Services (CAPS) is here to help you deal with the transitions, challenges and overall experience of life while at St. Norbert. You can come to us when dealing with academic stress, roommate issues, anxiety, relationship questions or when you simply feel down about something.

Teletherapy
We are now able to provide teletherapy services given by SNC CAPS. Please call the CAPS office at 920-403-3045 or email counseling@snc.edu for further information.

Office of Career and Professional Development
snc.edu/careers

Schedule career appointments through video chat or phone call. Head to your Handshake account to schedule an appointment or a virtual drop-in with the counselor of your choice and at a convenient time for you. All we ask is that you provide a 4-hour heads up. Appointments are available between 8:30 a.m.-12 p.m. and 1 p.m.-4p.m. Once you've selected your category and type, you'll see an option to select your appointment medium from a drop-down arrow. Please be sure to include your phone number if you select a phone appointment. If you choose a video chat please indicate whether you prefer zoom or google meet.

Health Services
snc.edu/health

Our clinical services are provided by a team of highly qualified and experienced nurses and advanced providers who are dedicated to help you attain your personal, academic and life goals. Our team collaborates to offer you the most comprehensive care on-campus and also has access to a large network of community healthcare providers off-campus who accept referrals.

Sturzl Center for Community Service & Learning
snc.edu/sturzlcenter/students

The Sturzl Center for Community Service and Learning is your one-stop shop for getting connected in the community. We can help you find volunteer opportunities for your student organization, community-engaged course or residence hall. We can also connect you to the TRIPS Program, Michels Hall Service Program & Residential Themed Communities, and service clubs. Or discover your own pathway to serving the common good by taking this survey. Stop by our office in Todd Wehr Hall 36 on the mezzanine level and let’s do something good together!
St. Norbert College Parish
snc.edu/parish

Rooted in the Norbertine tradition, St. Norbert College Parish was established in 1969 as one of the first college parishes in the United States. Our membership extends to the students who call St. Norbert College home, our faculty and staff, and to the many who continue to celebrate their active ties to the college.

Campus Safety
snc.edu/campussafety
920-403-3299 | campussafety@snc.edu

At Campus Safety, our goal is to provide students, faculty, staff and visitors a safe environment to live, study and work. You are a partner in this mission. Our department is operational 24-hours a day, seven days a week. It is composed of full-time professional officers and part-time student assistants.

Student Government Association (SGA)
snc.edu/sga

The Student Government Association (SGA) is a student-elected and student-run governing organization that acts as a representative voice of the St. Norbert College student population. With student-elected representatives from each class and an executive board, we work to provide students an opportunity to voice their concerns on all matters of the college, and strive to serve as relevant, representative and respected role models exhibiting leadership and professionalism for other student organizations.

TRIPS Alternative Break Service Trips
snc.edu/trips

The TRIPS program challenges students to participate in a week or more of personal growth through life-changing service in areas throughout the United States and the world.

Wellness by Design
snc.edu/wellnessbydesign

Wellness by Design’s mission is to create a sustainable culture of health through the eight dimensions of wellness.
Food Insecurity Program
snc.edu/wellnessbydesign/foodinsecurity.html

St. Norbert College students who are experiencing the lack of sufficient quantities of affordable, nutritious food, are invited to access the St. Norbert College Food Insecurity Program.

Visual and Performing Arts
snc.edu/tickets

SNC has an active artist community for both visual and performing arts. Students are encouraged to take classes as well as attend one of the many performances and exhibits. For example, watch for posters for the Art discipline who host a series of Artist Talks throughout the year (Instagram: art@snc). The galleries are also open often and host many different kinds of artists and mediums. The Music program offers several different concerts throughout the year including the Festival of Christmas and the Autumn Band Concert. The Theatre Studies program hosts one main theatre production per semester, plus the student group Knight Theatre produces a musical every year at the beginning of the Spring semester. Our classes can be taken by non-majors as well as many of the performance offerings.

ITS Service Desk
https://www.snc.edu/its/

ITS supports of all our students, faculty, and staff, we manage and maintain the college's computer hardware, software, and audio-visual systems, including the computer labs, classroom technology, and more. We facilitate the use of computer hardware, software, and networks by providing support and training to the college community.

The ITS Service Desk, located on the first floor of Cofrin Hall, provides full support for all desktop computing, network, printing, etc. Please use the "Services" link for information and help with the many services we offer.

The ITS Service Desk Express, located in Mulva Library, is available evenings and weekends during the academic semester. Staffed by ITS student employees, we provide support for student needs (email setup/troubleshooting, malware, wifi, etc) as well as after-hours needs for faculty and staff.

The Tech Bar is also located on the first floor of Cofrin Hall, offering resources to assist students, faculty, and staff with the development of digital skills and competencies.
Campus Card and Information Services  
https://www.snc.edu/campuscard/

Located in Michels Commons, campus card services provides services such as St. Norbert College ID cards and meal plan sign up.

- SNC ID Cards
- Meal Plans
- Custom Cash

Dining Services Meal Plans  
https://www.snc.edu/campuscard/mealplans/

St. Norbert College Dining Services’ goal is to provide quality and healthful foods to our students, faculty, staff and guests. Located in Michels Commons, Ruth’s Marketplace is the main dining facility for the campus community. Open seven days a week, we offer continuous services for breakfast, lunch and dinner, Monday through Friday, and brunch on Saturday and Sunday.

- Special Dietary Accommodations for Students: Dietary accommodations are reasonable modifications or necessary forms of assistance that give a student that has self-identified as having a documented disability whose health, mobility or other issues may impact their ability to equally access the services or programs. Students may request legal and reasonable dietary accommodations to mitigate the impact of their disability to meet their needs.

Bursar Office  
https://www.snc.edu/bursar/

The Bursar Office maintains student and employee accounts, prepares monthly statements, and processes payments. We are here to assist students with billing and payment questions. Individual appointments are welcome, both in-person, virtual, or phone, Monday-Friday, 8 a.m.-4:30 p.m.
Financial Aid

https://www.snc.edu/financialaid/

Your investment in your college education returns much more than a degree; it also provides you with opportunities and experiences that help shape your life. We know this because our alumni repeatedly tell us that their St. Norbert education was a transformational experience.

We invite you to explore the scholarships, grants and other financial aid we offer. And know that, if you have any questions at all, we’re here to walk you through the financial aid process to make sure you can afford a St. Norbert education.

Our annual theme for the 2021-22 academic year is “Celebrating Community.”