

Job Summary

The St. Norbert College (SNC) Peer Support Advocate is directly accountable to the Sexual Assault Center Supervisor. The SNC Peer Support Advocate is expected to work closely with the Sexual Assault Center Supervisor and the SNC Campus Education and Prevention Project Coordinator to ensure that advocates are providing appropriate services and meeting the needs of sexual assault survivors.

Responsibilities and Duties

Demonstrate Family Services' Core Values and Behaviors in the work you do while fulfilling Family Services mission to Protect, Heal and Care. Responsibilities will be performed within our policies, procedures and guidelines.

- Provide advocacy, support, information, and referrals to survivors of sexual assault and their friends and families as needed.
- Provide options for reporting on and/or off-campus and accompany survivors during interviews and forensic evidence collection at the hospital.
- Inform survivors of their rights and provide support during on and/or off-campus legal proceedings.
- Provide follow up with survivors and collaterals as needed.
- Document all client activity and review new cases with Program Supervisor.
- Attend bi-weekly team supervision and monthly volunteer meetings.
- Assist with support groups, prevention education and outreach as needed.

Qualifications

- Enrolled at St. Norbert College and be in good disciplinary standing.
- Must be at least 18 years of age.
- Ability to work under stressful situations.
- Outgoing with strong communication skills.
- Demonstrate efficient problem solving skills and able to work independently.
- Ability to establish and maintain relationships in a professional manner.
- Valid Wisconsin driver's license and ability to maintain required auto insurance.
- Maintain a 30-minute response time to downtown Green Bay while on-call.
- Valid Wisconsin driver's license and access to a vehicle while on-call.
- May not have utilized SAC advocacy services for 1 year prior to applying.

Minimum Time Requirements

- Completion of *Volunteer Advocate Training* (approximately 25 hours)
- Two semester commitment
- Minimum of 3 on-call shifts or equivalent of 36 hours per month
- Campus-specific advocacy hours will vary depending on need and student's availability

Scholarship

- In recognition of student volunteer service, St. Norbert College will provide each student advocate with a \$500/semester scholarship. Family Services does not provide compensation for this position.